

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on October 26, 2021 at 5:30 PM.

II. Board of Directors:	Eric Sanders	Secretary/Treasurer
	Donna Magill	Member
	Anita Aguilar	Member
	Richard Doane	Member
	Wade Ellison	Member

Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager

III. Open Forum for Public Comment

There was no comment from the public at his meeting.

IV. Approval of September 2021 Board Minutes

Donna Magill made a motion to approve the 3 sets of minutes as written for September 2021. Richard Doane seconded the motion. Passed 5-0.

V. Business Items

A. Monthly Performance Improvements/QA Monitors

Michelle Saucedo was working on the floor and unable to attend the meeting tonight. This item will be tabled for next time.

B. Billing & Revenue Cycle Management

Mrs. Aguirre went over the billing a revenue cycle management reports. Mr. Sanders asked how the Detention Center collection was. Mrs. Aguirre replied that they are still behind, but the office is working with them, so the hospital can get the information needed to bill the claims.

C. Financial Statement and Accounts Payable for September 2021

Mr. Lady informed the Board that Melanie is working on getting the American Rescue Plan Application submitted and will not be able to attend today.

D. Review and Approval of Policies

Mrs. Aguirre stated that the Medical Staff Bylaws and Emergency Preparedness Plan have been reviewed, but were needing the Board to sign off on them. Both have been approved by the Board and only signatures were needed. The Board agreed to have Mr. Frazier sign the forms when he returns to town.

E. Staff Appointments

There were no staff appointments needing approval at this time.

F. Discuss and possible approve offer on 3-acre parcel of land

Mr. Lady stated that this parcel of land has city and water lines running through it. The plans for this land is to place some single living units to recruit staff. The land shares a fence line with the current property that the hospital owns on the west of town. Mr. Ellison made a motion to make an offer of \$87,340 for the 3-acre parcel of land. Mrs. Aguilar seconded the motion, with all in favor.

VI. Chief Executive Officer's Report

- CMS Survey Results – Mr. Lady explained to the Board that around every 3 to 5 years CMS surveys the hospital. 2016 was the last time CMS had surveyed the hospital, and the results were not good with 7 1/2 pages of deficiencies. CMS has just completed a survey and only 6 deficiencies were found. Mr. Lady thanked Mrs. Aguirre and the nursing staff for the improvement of the survey.
- Staffing and Recruiting – Nurses are unbelievably expensive right now. The hospital has lost 3 or 4 of their normal rotating doctors. The hospital is recruiting a midlevel, whether it be a PA or nurse practitioner, to open up the more urgent care side of the practice. The psychiatry search has been going nowhere. There is a pain management doctor who is willing to come out here a couple of days a week. The hospital is searching for nurses and a prn pharmacist, and will be using contract agencies for now.
- Health Fair Debrief – Mr. Lady said the Health Fair was a huge success. Some highlights from the health fair were: 110 flu shots, 73 blood sugar tests (4 were over 600), 50 blood pressure checks, Lions Club did 93 vision screens (15 were kids and 6 were referred to an eye care professional. Physical Therapy performed balance testing. A speech therapist has been working at the hospital and an occupation therapist will be coming soon. Another hit was the radiology technicians informing the public about low dose CTs to check for lung disease and COPD. The Business Office was there to answer questions about insurances.
- Christmas Party – The Christmas Party will be December 11th. There will be a choir for caroling, Santa, DJ and Karaoke. The Painted Rock Excursion has been rescheduled for November 20th at 10am.
- Nursing Home Project Update – The notification has been sent to the Texas Register and on December 7th the Commissioners Court will vote that there is a need for more Medicaid nursing home beds in Concho County.
- Vaccine Mandate – There is still uncertainty of if and when the mandate will become effective.
- Other - Nextlink, Claraprice – The internet has been paired with Nextlink to prevent the hospital from being completely down. The hospital has to display the pricing in an intelligible machine readable format.

VII. Executive Session

There was no need for Executive Session at this time.

VIII. Action from Executive Session

None

IX. **Adjournment**

Mr. Doane made a motion to adjourn the meeting at 6:35pm. Mrs. Magill seconded the motion, with everyone in favor.

Bt F

Date 12/7/2021