# CONCHO COUNTY HOSPITAL DISTRICT
# MEETING MINUTES

**STATE OF TEXAS**
**COUNTY OF CONCHO**

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Eden Public Library Conference Room on September 22, 2020 at 5:30 PM.

II. Board of Directors:

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| Board of Directors: | Brent Frazier | President |
| | Leah Brosig | Vice President |
| | Richard Doane | Member |
| | Julie Cox | Member |
| | Mary Castanuela | Member |
| Others Present: | Brian Lady | CEO |
| | Priscilla Aguirre | Hospital Operations Manager |
| | Lindee Pyle, BSN, RN | Interim Director of Nursing |

III. **Open Forum for Public Comment**
There was no comment from the public.

IV. **Approval of August 2020 Minutes**
Mr. Doane made a motion to approve the August meeting minutes. Ms. Brosig seconded the motion. The motion passed 5-0.

V. **Business Items**

**A. Monthly Performance Improvements/QA Monitors**
Lindee Pyle stated that all the categories on the PI/QA reports were 90% or above. She has encouraged the department heads to look more into their departments to expand quality assessment. Mr. Lady informed the Board that Mrs. Pyle has been promoted to interim director of nursing.

**B. Billing & Revenue Cycle Management**
Mrs. Aguirre informed the Board that we have received about 3-5 payments from ICE payer from the prison. The hospital has been having issues collecting payment from this payer, but claims have been appealed and followed up.

**C. Financial Statement and Accounts Payable for August 2020**
Mrs. Lozano was not able to attend the meeting, so the August financials will be presented at next month's meeting.

**D. Staff Appointments**
There were no staff appointments needing approval at this time.

**E. Approval of Policies**
Mrs. Aguirre presented the clinic policies binder to the Board. She stated that the policies had been reviewed by the policy committee. Ms. Brosig made a motion to accept the policies for the clinic. Mrs. Castanuela seconded the motion. All were in favor.

**F. Settlement Agreement with Frontera Health Network**
The Board went into closed session at 5:43pm to discuss the settlement agreement. The Board came out of executive session at 5:51pm. A motion was made by Mrs. Cox to accept the settlement agreement with Frontera Health Network. Mr. Doane seconded the motion, passed 5-0.

**G. Review for approval bid to construct Covered COVID testing site at CMC**
The Board decided to take action on this item after Executive Session.

**H. Review for approval bid to establish appropriate social distancing measures for CCH Nurses' Station**
The Board decided to take action on this item after Executive Session.

**I. Review for approval bid to establish COVID screening station on West end of CCH**
The Board decided to take action on this item after Executive Session.

VI. **Administrator's Report**

- Covid Funding – Mr. Lady informed the Board that there is still Covid money that needs to be spent. The hospital has an ample amount of PPE. The robot that was approved last meeting came in today.
- Concho Medical Clinic Update – The clinic is seeing about 7 patients a day. The virtual survey for the clinic has been completed.
- Other – Currently the hospital is marketing the Swing Bed program, which has resulted in an increase of Swing Bed patients.

VII. **Executive Session**
The Board went into Executive Session at 6:10pm.

VIII. **Action from Executive Session**
The Executive Session ended at 6:54pm. Ms. Brosig made a motion to approve the bid to construct the covered Covid testing site at the Concho Medical Clinic. Mrs. Castanuela seconded the motion, passed 5-0. Ms. Brosig made a motion to approve the bid to establish appropriate social distancing measures for Concho County Hospital Nurse's station, and Mr. Doane seconded the motion. Passed 5-0. Ms. Brosig made a motion to approve the bid to establish a Covid screening station on the west end of Concho County Hospital. Mr. Doane seconded the motion with all in favor.

## IX. Adjournment

Ms. Brosig made a motion to adjourn the meeting at 6:54pm. Mr. Doane seconded the motion, with everyone in favor.

________________________ Date 10/27/2020