CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

Minutes of the Board of Directors meeting of the Concho County Hospital District held on Tuesday, November 28, 2023 at 5:30 p.m. These minutes do not constitute a certified agenda from the meeting.

I. **Welcome and Call to Order**

The Concho County Hospital Board of Directors President Anita Aguilar welcomed the public to meeting on November 28, 2023 at 5:30p.m. The Concho County Hospital Board of Directors President Anita Aguilar stated December 11, 2023 would be the last date, Julieann Melvin would accept written request for placement on agenda for the December 21, 2023 Concho County Hospital Board of Director's meeting.

II. **Roll Call and Attendance**

Board Members attendees include:

Anita Aguilar, President
Brent Frazier, Vice President
Donna Magill, Secretary
Elizabeth Eureste
Rosa Schreiber
James Rannefeld
Brandi Gloria

Staff present included:

Melissa Wilson, CEO
Michelle Saucedo, Director of Nursing
Melanie Lozano, Finance Manager

Others Present: Mr. Antonio Aguilar (community member)

III. **Open Forum for Public Comments (limited to 5 minutes each)**
No members of the public registered

IV. **Approval of Minutes**
Approval of September 19th & 28th, October 24th, and November 16th 2023 Board Minutes
Discussion was held regarding there were still minutes needing to be approved for October 11, 2023 and October 2, 2023. A motion was made by Donna Magill to approve the minutes for September 19th, 28th, October 24th and November 16th. Seconded by Elizabeth Eureste.
Motion carried 7-0.

V. **Discussion regarding lift stations**

Mr. Antonio Aguilar, a concerned taxpayer, talked about the Firewater Company contract with Concho County Hospital. He stated contract appeared to be fine. Also, one invoice concerning $375,000.00. After approval from HHSC, hospital was required to post$5000,000.00 bond at a cost of $35,000.00. Hospital could not post bond, so they got letter of credit from Paint Rock Bank. In March 2023, the board did not have the $1,096,811.41 so they decided to just approve $375,000.00; this was an illegal 3-1 vote. The board didn't have $375,000.00 so they borrowed money from Paint Rock Bank in July 2023. There has never been any kind of Grant or Financing for Nursing Home Project. Monies cannot be spent if it's not budgeted. Law 1016.154 or budget amended. City has not approved for any kind of construction by hospital on city property.

VI. **Business items**

A. Michelle Saucedo presented the monthly Performance/QA monitors report.

B. Melissa Wilson presented the Billing and Revenue Cycle Management report.

C. Melanie Lozano presented the Financial Statements and Account Payable report.

D. There were no policies to approve.

E. **Staff Appointed:** A motion was made by James Rannefeld to approve the staff appointment of Dr. Papillon from October 28, 2023 to November 27, 2023. Seconded by Donna Magill. Motion carried 7-0.

F. **Speech and Language Pathology Contract**: CEO, Melissa Wilson discussed the importance of contracting a Speech and Language Pathologist. She stated one of the requirements of the Swing Bed program was receiving the service from a Speech and Language Pathologist. Motion was made by Donna Magill to approve the contract of the Speech and Language Pathology. Seconded by Rosa Schreiber. Motion carried 7-0.

G. **Fox of San Angelo Advertising Contract:** CEO Melissa Wilson discussed meeting with FOX News of San Angelo. Motion made by Donna Magill to approve the advertising contract. Seconded by Brent Frazier. Motion carried 7-0.

H. **RHC Physician Letter of Intent:** CEO, Melissa Wilson discussed the need to send an offer letter to an intended physician for the RHC vacancy. A discussion was held by board members on the importance of the RHC Physician being able to see patients in the ER. Anita Aguilar stated the importance of contracting a physician for the clinic. Motion made by Donna Magill to accept the RHC Physician letter of intent. Seconded by Brandi Gloria. Motion carried 7-0.

I. **Lamar Advertising Contract:** CEO Melissa Wilson discussed meeting with Lamar advertising. The Director's expressed making the billboards relate to programs the hospital offers. Motion made by Brent Frazier to approve Lamar advertising contract. Seconded by James Rannefeld. Motion carried 7-0.

J. **Sleep Study Contract:** CEO, Melissa Willson tabled item until she gathers more information to share with Concho County Hospital Board.

VII. **Chief Executive Officer's report**

Mrs. Wilson reiterated how excited she is to be in Eden and with Concho County Hospital. She stated that she wanted to reassure the board and public that she will not be making decisions in a vacuum, and any decisions brought to the board for approval will be well thought out to be responsibly executed.

VIII. **Meeting Adjourned**

Motion made by Elizabeth Eureste

Seconded by Brent Frazier

Motion carried 7-0.

Meeting adjourned at 6:24 p.m. Next Board Meeting on December 21,2023 at 5:30p.m.

Anita Aguilar 12-21-'23

Concho County Hospital Board President Date