

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on December 7, 2021 at 5:30 PM.

II. Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Anita Aguilar	Member
	Richard Doane	Member

Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Michelle Saucedo, RN	QA/Trauma Manager

III. Open Forum for Public Comment

There was no comment from the public at his meeting.

IV. Approval of October 2021 Board Minutes

Leah Brosig made a motion to approve the October 2021 Board minutes as presented. Anita Aguilar seconded the motion. Passed 4-0.

V. Business Items

A. Monthly Performance Improvements/QA Monitors

Michell Saucedo informed the Board that there are 2 new Performance Improvements for October, making sure that oxygen tanks are stocked and crash carts are checked.

B. Billing & Revenue Cycle Management

Priscilla Aguirre informed the Board that the communication with the Detention Center has improved and have been billed and awaiting payment. Mr. Frazier asked if the older balances will be written off because the amount is getting higher. Mrs. Aguirre answered that PARO will sweep the accounts again to see which accounts qualify for charity. There has been discussion of doing the sweeps quarterly instead writing the amounts off at year end. She also reported that the clinic is able to bill now to 3 payors: Medicare, Medicaid and Blue Cross.

C. Financial Statement and Accounts Payable for October 2021

Melanie Lozano informed the Board that the cash collections were high for October. The hospital received \$238,063 and \$372,148 in inpatient and swing bed payments. Other revenue had receipts of \$111,780 from UC and DSH programs. The hospital showed a net profit of \$292,668 for the month of October. She stated that the PRF

reporting for Covid funds has been submitted and the application for phase 4 has also been completed.

D. Review and Approval of Policies

There were no policies needing approval at this time.

E. Staff Appointments

There were no staff appointments needing approval at this time.

VI. Chief Executive Officer's Report

- Staffing and Recruiting – Mr. Lady informed the Board that the hospital has been using a significant number of agency nurses to have adequate staffing. The hospital continues to advertise and market the services to the surrounding communities. A psychiatrist is still being recruited.
- Christmas Party – The party will be Saturday night. The Lazy Ladle will be catering the supper and another vendor will provide a grazing table for the dance. The decorations are up and will be up for the city's Christmas at the park.
- Nursing Home Project Update – The hospital will meet with the commissioners court on December 14th to move forward with the nursing home project. The response Mr. Lady has received from the community has been 100% positive.
- Vaccine Mandate – As of now, the vaccine mandate has been blocked. Mr. Lady had informed employees that the hospital would pay a Covid vaccine incentive.
- Other – The visit to the Painted Rocks was enjoyed by those that attended. Mr. Lady is searching for a new information system for the hospital. The hospital auxiliary will be serving hot chocolate and cookies at Christmas at the Park.

VII. Executive Session

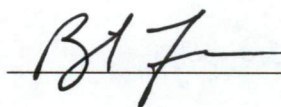
There was no need for Executive Session at this time.

VIII. Action from Executive Session

None

IX. Adjournment

Ms. Brosig made a motion to adjourn the meeting at 5:52pm. Mr. Doane seconded the motion, with everyone in favor.

_____

Date 2/2/2022