CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic - East, Lobby on April 25, 2023 at 5:30 PM.

II. **Board of Directors:**

	Leah Brosig	President
	Brent Frazier	Vice President
	Donna Magill	Secretary/Treasurer
	Anita Aguilar	Member
	Wade Ellison	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Chyna Allgood	Public

III. **Open Forum for Public Comments (limited to 5 minutes each)**
There was no comment from the public.

IV. **Approval of March 28, 2023 Board Meeting Minutes**
The March 28, 2023 board meeting minutes have been tabled for the next meeting.

V. **Business Items:**

A. Monthly performance improvement/QA monitors
Michelle Saucedo was working on the floor and unable to attend the meeting.

B. Billing & Revenue Cycle Management
Mrs. Aguirre presented year to date admission and payment reports, as well as, the A/R aging analysis. She explained that the prison financial class balance of over 120 has been brought down to $85,000. She said that there was a balance of over $300,000 balance in that bucket at one point. Mrs. Lozano added that the ER cash on the financial summary was over $350,000 for the month of March and a majority of those payments were from the US Marshals.

C. Financial Statement and Accounts Payable
Mrs. Lozano reported that the cash balance stayed about the same as last month at 3.5 million dollars and ER cash receipts were significantly higher. Uncompensated care revenue of $247,000 was received for the month. She stated for the month the hospital just about broke even with $980,799 of cash received and $1,002,098 of expenses.

D. Review and Approval of Policies
There were no policies needing approval at this time.

E. Staff Appointments
There were no staff appointments needing approval at this time.

F. Addition to Investment Policy
Mr. Lady explained that the Board has already approved the investment policy, but an additional statement was needed per the IRS and investment people. The statement is as follows: Obligations of the United States Government, its Agencies and instrumentalities, and government sponsored enterprises, not to exceed 5 years' maturity. Mrs. Magill made a motion to add the above statement to the investment policy as presented by Mr. Lady. Seconded by Mr. Frazier. Motion carried, 5-0.

G. Additional PC Retirement/Replacements 10
This item was tabled for next meeting.

H. CEO Contract Amendment
Mr. Lady stated that he would like the renewal date of his contract to change from May to October 1st to coincide with the hospital's budget. Mr. Ellison made a motion to change the renewal date of Mr. Lady's contract to October 1st instead of May 16th. Mrs. Magill seconded the motion. Motion carried, 5-0.

VI. **Pursuant to Texas Government Code Sec. 551.074 the CCH Board will enter into closed session to deliberate the appointment, employment, evaluation, reassignment, or duties of an employee.**
There was no need for Executive Session at this time.

VII. **Chief Executive Officer's Report**

A. Employee Retention Tax Credit update – Mrs. Lozano stated that her questions were answered, and she will be sending the items they are requesting for the Employee Retention Tax Credit.

B. Recruiting – A director of radiology has been hired and started employment on Monday. A strong candidate for the PT department will be at the hospital tomorrow at 4pm. There is interest from a midlevel PA that will be at the clinic.

C. Clinic Move – The start date for the move of the clinic from the current building to CMC East will be June 5th.

D. Other – Mr. Lady learned of Torch Hub while he was at the Torch Conference. They utilize artificial intelligence to do deep dives into quality, cost and competitive analysis. This can be weaved into the hospital's strategic planning. May 10th the hospital will be providing dinner to first responders, law enforcement and member of the hospital staff and their families at the square. The Board is invited to attend, as well. Employees were surveyed on their preference of the 4th of July celebration, and the majority of respondents voted to have the 4th of July fireworks on July 3rd. Mr. Lady informed the Board that 340b program at the pharmacy has under performed. Mrs. Aguirre and

Hasnain have had countless meetings with 340Basics to get the 340b program up and running the way it should.

VIII. **Executive Session**
There was no need for Executive Session at this time.

IX. **Action from Executive Session**

X. **Adjournment**
Mr. Frazier made a motion to adjourn the meeting at 5:57pm. Mr. Ellison seconded the motion with all in favor.

Leah Briano
CCH Board Pres.

Date 5-26-2023