CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Eden Public Library Conference Room on April 27, 2021 at 5:30 PM.

II. **Board of Directors:**

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Eric Sanders	Secretary/Treasurer
	Richard Doane	Member
	Donna Magill	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager

III. **Open Forum for Public Comment**
There was no comment from the public.

IV. **Approval of February 2021 Board Minutes**
Leah Brosig made a motion to approve the February 2021 Board Minutes as presented. Donna Magill seconded the motion. Passed 5-0.

V. **Timothy Wells, member of public, pharmacy concerns**
Mr. Wells was not able to make the meeting. The Board moved on to the next agenda item.

VI. **Business Items**

A. Monthly Performance Improvements/QA Monitors
Lindee Pyle wasn't present for the meeting, but Mrs. Aguirre asked the Board to review the PI/QA reports that were included in their packet, and she would answer any questions.

B. Nurse Staffing Committee Report
Since Mrs. Pyle was not present for this meeting, this item was tabled until the next meeting.

C. Billing & Revenue Cycle Management
Mrs. Aguirre stated that the reports were included in the packet, and she could answer any questions. Donna Magill commented that March on the financial summary is great with $999,000 in collections and $766,000 in expenses. She then asked if we

received any payment from the Detention Center. Mrs. Aguirre replied that the hospital did receive about $50,000 from them this month.

D. Annual Review and Approval of Policies

Mr. Frazier asked if all the policy notebooks have been submitted to the policy committee. Mrs. Aguirre answered that any changes made to the policy binders have been taken to the policy committee. Mr. Frazier stated he would sign the policy signature pages towards the end of the meeting.

E. Financial Statement and Accounts Payable for Feb/Mar 2021

Mrs. Lozano went over the cash collections for March 2021. She stated that the hospital received large payments in inpatient, swing bed and emergency room. Also, the pharmacy had $163,617 in cash collections. The hospital collected $78,150 in tax revenue and $107,965 in Dispro and UC revenue for the month. She explained that the increase in inpatient and swing bed collections was the result of the 41 IP and 27 SB days in February.

F. Approval of Additional licenses for contact tracing

Mr. Lady explained that the board has already approved the contract tracing for the clinic, and he had the company quote the entire hospital. The bid is from Midmark in the amount of $90,000. Ms. Brosig made a motion to approve the Midmark bid of $90,000 for the contract tracing licenses. Mrs. Magill seconded the motion, 5-0.

VII. **Chief Executive Officer's Report**

- COVID funding & equipment – Rooms 25 and 26 are ready for isolation patients. Everything that can be done for the enrichment of the patient experience and protection of the staff is being done.
- Cyber-Security Report – The staff continues to do a good job of keeping things private. Cal-Tech continues to do a good job of keeping all the computers, systems and firewalls updated. The hospital has an added layer of protection for emails. Mr. Lady is looking into purchasing cyber security insurance for the hospital. There have been 2 hospitals that have had their computer systems cyber attacked.
- Concho Medical Clinic update – The clinic continues to do well. The clinic is in search of hiring a physician's assistant. Mr. Lady informed the Board that the 340b for the clinic has been approved and becomes effective July 1, 2021.
- Recruiting – Mr. Lady informed the Board of 2 psychiatrist candidates that he will be looking into.
- Review of 2021 Budget – The budget to actual report was included in the Board's packet. Mr. Lady informed the Board that the Covid expenditures skew the budget some.
- Housing Update – Mr. Lady has been in contact with Galilee in San Angelo to have some single units placed on the property that the hospital had purchased.
- Contract expiration – Mr. Lady's contract is up for renewal on the 1st. He will be sending the Board information on his contract.
- Other – The hospital has joined the chamber in Menard and is sponsoring the gun fight and dance at Jim Bowie Days on May 1st. Mr. Lady reminded the Board to get their registration forms in for the conference in July. He mentioned that the hospital is looking into getting out of the contract with the company that manages the website. The assessment has been done on the wellness center and since converting it to

physical therapy the hospital will actually make money instead of losing money. Mr. Lady has approached entities around the county and city about donating the equipment and having someone else operate the wellness center, but no one has responded. The hospital has opened the doors, but masks are still required in the building.

VIII. **Executive Session**
There was no need for Executive Session at this meeting, so the Board went on to adjournment.

IX. **Action from Executive Session**

X. **Adjournment**
Ms. Brosig made a motion to adjourn the meeting at 6:11pm. Mr. Doane seconded the motion, with everyone in favor.

Date 5/25/2021