CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

1. **Call to Order**

   The Concho County Hospital Board of Directors met in Eden, Texas at the Concho County Hospital Dining Room on June 23, 2020 at 5:32 PM.

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Julie Cox	Member
	Richard Doane	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Lindee Pyle	ADON

2. **Open Forum for Public Comment**

   There was no comment from the public.

3. **Approval of May 2020 Minutes**

   Mrs. Cox made a motion to approve the May meeting minutes. Mr. Doane seconded the motion. The motion passed 4-0.

4. **Monthly Performance Improvements/QA Monitors**

   Lindee Pyle went over the May reports. She didn't see any issues with the quality reports from the departments, so no new PI projects were created. For infection control, there were no nosocomial infections for the month of May. There was one case of MRSA in the ER, but that was community acquired, not hospital acquired. Ms. Brosig asked if there were any Corona cases in the county? Mrs. Pyle answered that we did not have official results, but the last count was 2.

5. **Billing & Revenue Cycle Management**

   Mrs. Aguirre stated that the 3 reports were presented in the packet, and she would gladly answer any questions. She did inform the Board that there have been issues receiving payments from payers of the prison inmates, mostly the ICE patients, but the office is staying on top of it to get these claims paid.

6. **Financial Statement and Accounts Payable for May 2020**
Mrs. Lozano informed the Board that the hospital received the 2.9 million dollars in stimulus money that was mentioned at the last meeting. Cost report money was also received this month, resulting in the cash increasing from 3.9 million last month to 7.9 million for May. She pointed out to the Board that invoices for the Rural Health Clinic Contract Wages were posted in the ER Contract Wages, and that has now been corrected. She also reported that $56,000 of Retail Pharm Drug Supplies had not posted, and she has corrected this as well. Mr. Frazier asked if the hospital will have to give any of the Covid money back.? Mr. Lady replied that we don't know yet, because there are changes being made on a daily basis.

7. **Discuss and Take Action on AirMedCare Network Contract**
Mr. Lady presented the AirMedCare Network Contract. Mr. Frazier asked if the price was the same as last year? Mr. Lady responded that it increased a little to $17,900 for the year. If people want to upgrade to outside the county coverage, the amount is $45. Ms. Brosig made a motion to accept the AirMedCare Network Contract as presented. Mr. Doane seconded the motion with all in favor.

8. **Staff Appointments**
There were no staff appointments needing approval at this time.

9. **Approval of Policies**
There were no policies needing approval for this meeting.

10. **Administrator's Report**
    - Mr. Lady informed the Board that the clinic parking lot has been repaved and has made a huge difference in the entrance and exit of the property. A storage container has been purchased, shelved and air conditioned for climate control. He stated that the hospital has as much PPE, as can be stored right now. There are 2 pieces of equipment on back order that Dr. Papillion has requested. The hospital has 1 room that has negative air pressure, but the equipment is old, so the unit will be replaced and another negative air pressure room will be added. The plans for the nurses station include modernizing it and making it to where the nurses can visualize their surroundings. The hallway will be modernized as well. A Covid screening station will be added to the west side of the hospital. 2 water heaters have been purchased and installed to get the temperature as hot as it needs to be to be compliant with the state. Other items being looked at to purchase are UV and Clorox dry spray antivirals and ceiling units for UV sanitization or the robots.
    - The hospital is still in stage 2, and will continue to be until the government announces the next phase of reopening.
    - The clinic had 19 new patients 2 weeks ago, 16 last week and 14 this week. RHC status is coming along. Mrs. Aguirre stated that the clinic is waiting for their initial approval letter. The next step would be to get the survey scheduled.
    - The nursing home had a delinquent account that had gone back a couple of years. A letter and contract were sent out to them, and they issued a check and paid off their balance.
    - The Wellness Center is part of the hospital and as long as the hospital is in phase 2, the Wellness Center will remain closed to the public.

- The CCH Kaboom for July 4th has been cancelled this year, however a contest will be held on Facebook and 2 winners will be chosen for a cooler and gift certificates to area businesses.

11. **Executive Session**
The Board went into Executive Session at 6:02pm.

12. **Action from Executive Session**
The Board came back into session at 6:32pm. Mr. Frazier made a motion to bonus Mr. Lady $40,000 for this year. Ms. Brosig seconded the motion. Motion passed 4-0.

13. **Adjournment**
Mr. Doane made a motion to adjourn the meeting at 6:33pm. Ms. Brosig seconded the motion, with everyone in favor.

Leah Brosig - Pres

Date July 28, 2020