

MINUTES

Concho County Hospital District Board of Directors

Minutes of the Board of Directors meeting of the Concho County Hospital District held on Tuesday, August 22, 2023 at 5:30 p.m. These minutes do not constitute a certified agenda from the meeting.

I. Welcome and Call to Order

Chair Leah Brosig noted that a quorum was physically present and called the meeting to order at 5:32 p.m.

II. Roll Call and Attendance

Board member attendees included:

Leah Brosig, President
Brent Frazier, Vice President
Donna Magill, Secretary
Richard Doane
Anita Aguilar
Elizabeth Eureste

Staff present included:

Barbara Bowman, Interim CEO
Michelle Saucedo, Director of Nursing
Melanie Lozano, Finance Manager

III. Public Comments Regarding Agenda and Non-Agenda Items

Members of the public registered for public comment and addressed the Board of Directors, including Antonio Aguilar, Lesa Grumbles / Brightwell, Layla Castlebury, and Tony Sosa.

IV. Approval of Minutes

Anita Aguilar motioned to approve the June 27, 2023 minutes. Brent Frazier seconded the motion. The motion passed unanimously.

Brent Frazier motioned to approve the June 29, 2023 minutes. Anita Aguilar seconded the motion. The motion passed unanimously.

Donna Magill motioned to approve the July 25, 2023 minutes. Richard Doane seconded the motion. The motion passed unanimously.

V. Business Items and Reports

a. Monthly Performance Improvement Report

Michelle Saucedo presented the Monthly Performance Improvement and Q&A Report to the Board and discussed ActionCue. The Board asked questions and received further information related to the report.

b. Billing and Revenue Cycle Management

Barbara Bowman answered several questions related to billing and revenue cycle management. The Board asked questions and received further information related to the report. Leah Brosig asked Barbara Bowman questions related to revenue cycle management.

c. Financial Statements and Accounts Payable

Melanie Lozano presented the Financial Statements and Accounts Payable Report to the Board. Anita Aguilar asked Ms. Lozano questions related to billing, certain payroll expenses, swing bed revenue, staffing expenses, and legal expenses.

d. Review and Approval of Policies

Anita Aguilar asked Ms. Bowman about clinic hours. Ms. Bowman presented new policies related to the clinic and explained the need to “revamp” the policies. There was discussion regarding the review and approval of the new clinic policies. Anita Aguilar asked Ms. Bowman about the HIPAA compliance officer and advisory committee. Ms. Bowman explained changes in the clinic’s purchasing processes. Brent Frazier motioned to approve the policies. Donna Magill seconded the motion. The motion passed unanimously.

e. Medical Staff Appointments

There was no presentation of medical staff appointments to the Board.

f. Discussion regarding AirMed contract for Concho County, Texas

Barbara Bowman presented a proposal for the continued provision of air transportation services by AirMed for the citizens of Concho County, Texas for \$18,795 / year. The Board asked questions and received further information related to the proposed contract. Elizabeth Eureste motioned to approve the contract. Brent Frazier seconded the motion. The motion passed unanimously.

g. Presentation of Preliminary 2024 Budget

Melanie Lozano presented the proposed 2024 budget to the Board. The Board asked questions and received further information related to the proposed budget. Leah Brosig and Anita Aguilar asked Ms. Lozano and Ms. Bowman questions related to certain increases in expenses. No action was taken.

h. Discussion of 2023 Tax Rate

Brent Frazier presented tax rate options for 2023 to the Board. Leah Brosig asked Mr. Frazier questions related to the tax rate. No action was taken.

i. Report of Executive Selection Committee

Leah Brosig presented a report of the Executive Selection Committee and stated that there were 70 applicants. The committee would interview six applicants over the phone and then decide who to bring in for an in-person interview. No action was taken.

VI. Chief Executive Officer's Report

Barbara Bowman presented the CEO's Report to the Board. Ms. Bowman provided an update regarding the recent survey of the clinic. No action was taken.

VII. Executive Session

At 6:46 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda. Members of management were excused from the discussion of topics as necessary.

- a. Discussion Regarding Pending Litigation
- b. Discussion Regarding Personnel.

President Leah Brosig adjourned Executive Session and moved into Open Session at 8:12 p.m.

VIII. Action from Executive Session

Leah Brosig motioned to terminate Brian Lady and offer Brian Lady a severance payment equal to 180-days' salary and unused PTO in exchange for a full and final release of Concho County Hospital District. Anita Aguilar seconded the motion. The motion passed unanimously.

IX. Adjourn

Leah Brosig motioned to adjourn the meeting. Richard Doane seconded the motion. The motion passed unanimously. With no further business to discuss, Chair Leah Brosig, adjourned the meeting at 8:13 p.m.

Leah Brosig
Chair of Board