CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on August 24, 2021 at 5:30 PM.

II. **Board of Directors:**

Board of Directors:	Brent Frazier	President
	Eric Sanders	Secretary/Treasurer
	Donna Magill	Member
	Anita Aguilar	Member
	Richard Doane	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Lindee Pyle, BSN, RN	Director of Nursing
	Kristi Mickelson	Superintendent, Paint Rock ISD
	Chico Regalado	Public
	Angela Regalado	Public
	Kandy Saiz	Notary

III. **Oath of Office – Swearing in Board Members**
This item was tabled for later in the meeting when a notary could be present for Mr. Sanders to conduct the Oath of Office.

IV. **Open Forum for Public Comment**
Kristi Mickelson, the superintendent of Paint Rock ISD introduced herself to the Board. She came to thank the Board for the purchase of the sanitation machine. She stated that it is working very well, and several community members have come to get sanitizer.

V. **Approval of June 2021 Board Minutes**
Anita Aguilar made a motion to approve the June 2021 Board Minutes as presented. Donna Magill seconded the motion. Passed 5-0.

VI. **Business Items**

A. Monthly Performance Improvements/QA Monitors
Lindee Pyle stated that nursing continues to monitor the responsive care on medications and if a trauma is in the ER for greater than 2 hours. For July, 61 PRN medications were given with 41 responses charted. This is at 67.2%, so it will continue to be monitored to get the percentage higher. There was 1 trauma transfer for July greater than 2 hours, and it was documented that it was awaiting radiology

results to be reported. A new monitor will be started next month because nursing staff was not getting patients ready for radiology: gowns on, undergarments off, jewelry off. Nursing will be working with radiology to monitor this item.

B. Billing & Revenue Cycle Management
Mrs. Aguirre stated that reports for June and July are attached, and the hospital received a $45,000 payment for the prison claims. She did state that in July the receivable from that payer has gone back up because of a swing bed. Reimbursement for the RHC billing has started to come in. All charges have been dropped and coded and all Medicare claims have been billed first. The RHC Medicaid number is pending, and once that is received other billing numbers like Blue Cross and Commercial insurances can start being obtained.

C. Financial Statement and Accounts Payable for June/July 2021
Mrs. Lozano pointed out on pages 10 and 26 RHC revenues of $189,412 and $220,035 are showing that the clinic charges have been caught up. She also pointed out that $150,257of Medicaid Dispro revenue was received in July, as well as, $144,828 of DSRIP revenue. Because of this extra revenue the hospital showed a profit of $140,117 for the month of July. Overall for the year, the hospital is showing a $95,482 net profit.

D. Review and Approval of Policies
There were no policies needing approval at this time.

E. Staff Appointments
The Board was presented the list of staff appointments for TeleRadiology and Flint for July. Mr. Doane made a motion to approve the list of staff appointments for July. Mrs. Aguilar seconded the motion, passed 5-0.

F. Discuss and Approve Airmed Contract
Mr. Frazier asked if there was much of a change in the contract from last year. Mr. Lady responded that the amount increased about $900. Mr. Frazier remarked it's a good service to provide Airmed for every resident of Concho County to San Angelo. Mrs. Aguilar made a motion to approve the Airmed contract for another year. The motion was seconded by Mrs. Magill and passed 5-0.

G. Attest to and sign Regional Advisory Council (RAC) Board Responsibilities
Mrs. Lozano stated that all Board members need to attest to the Regional Advisory Council Board Responsibilities for the RAC application. Mr. Frazier asked how much money the hospital received from RAC. Mrs. Lozano stated that it depends, but they have helped the hospital by reimbursing on purchases made to assist with traumas. Mr. Sanders made a motion to participate with the Regional Advisory Council. Mr. Doane seconded the motion. Motion passed 5-0. All Board members present signed the RAC Board Responsibilities form.

H. Resolution to accept Electronic Fund Transfers
Mrs. Lozano informed the Board that the First State Bank of Paint Rock was needing a resolution to accept Electronic Fund Transfers. She stated that herself and Lisa Najera use this for payroll when submitting the direct deposit file. Mrs. Magill made

a motion to resolve to accept Electronic Fund Transfers. Mr. Sanders seconded the motion, with everyone in favor.

VII. **Chief Executive Officer's Report**

- COVID funding update – The hospital has not received any additional funds. The documentation for the Payroll Protection Program has been submitted to the bank for the forgiveness of the loan. Mr. Lady stated that the money has been well spent, and has been beneficial, since the hospital has now housed some Covid patients.
- Concho Medical Clinic update – The clinic continues to add new patients, and are now averaging 12 a day. There has been an increase in pediatric patients being seen in the clinic. Mr. Lady informed the Board that the floor at the clinic is beginning to buckle again. He stated that the process will begin to transition the Concho Medical Clinic to the CMC East building.
- Recruiting – A pediatrician contacted the hospital of wanting to work in a rural setting. The psychiatry search is still ongoing.
- Other – Mr. Lady presented a pictures of equipment and the nursing station remodel that the Board approved for purchase. Items included were the Biofire, the changes to the nurse's station area, the Pyxis system, pharmacy vehicle, the sanitation equipment for the schools, and new physical therapy equipment. The hospital provided lunches for the teachers to all 3 schools in the area, Paint Rock, Menard and Eden. The hospital will be providing lunch at the Millersview Community Center next Wednesday. The hospital will be conducting a Health Fair on October 14th. The hospital has an interest in the house and land east of Tequila Jaliscos. Some information was presented to the County Commissioners today asking them for their blessing to explore building a new nursing home. Mr. Frazier stated that a special meeting was needed to discuss the tax rate. The Board agreed to schedule the special meeting for next Tuesday (August 31st). Mrs. Aguilar commented that she was in Menard and saw the new billboard advertising the physical therapy department, and stated that it was nice and thinks it is very beneficial to the hospital.

VIII. **Executive Session**

The Board went into Executive Session at 6:28pm pursuant to 551.074 of the Texas Government Code to hear a complaint against an employee.

IX. **Action from Executive Session**

The Board came out of Executive Session at 7:05pm. Mrs. Magill made a motion to form a committee to investigate the allegations presented as thoroughly as possible. Mr. Sanders seconded the motion, with all in favor.

X. **Adjournment**

Mrs. Magill made a motion to adjourn the meeting at 7:08pm. Mr. Doane seconded the motion, with everyone in favor.

[signature] Date 9/28/21