

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on September 28, 2021 at 5:50 PM.

II. Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Eric Sanders	Secretary/Treasurer
	Donna Magill	Member
	Anita Aguilar	Member
	Richard Doane	Member
	Wade Ellison	Member

Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Kristi Mickelson	Superintendent, Paint Rock ISD
	Angela Regalado	Public

III. Open Forum for Public Comment

There was no comment from the public at his meeting.

IV. Approval of August 24th and 31st 2021 Board Minutes

Donna Magill made a motion to approve the August 24th and 31st 2021 Board Minutes as presented. Richard Doane seconded the motion. Passed 7-0.

V. Business Items

A. Monthly Performance Improvements/QA Monitors

Lindee Pyle was having to cover a night shift and was unable to attend the meeting. This will be tabled until next month.

B. Billing & Revenue Cycle Management

Mrs. Aguirre stated that the Detention Center's aging balance has increased again. They have a new employee, and the office is communicating with him on what is needed to get the claims billed. Ms. Brosig suggested that maybe someone could take the employee from the Detention Center to lunch and have a face to face meeting with them to establish rapport.

C. Financial Statement and Accounts Payable for August 2021

Mrs. Lozano directed the Board to page 14 in their packet and pointed out that other revenue was \$196,251, half of that was another \$100,000 of relief fund stimulus. The hospital received a cost report settlement of \$323,285 in the month of August. Because of these receivables, the hospital resulted in a profit of \$323,810 for the month of August and a year to date profit of \$428,292. Mr. Ellison asked what are all the different accounts at the bank for. Mrs. Lozano responded that most are different CDs. She also explained that the Cash in Bank, Eden State Bank is the hospital's operating account where most of the payments and deposits go through. She stated that the payroll account is only payroll transactions and the E.B.P.T is where money is made through the vending machines. The retail pharmacy has it's own account where their deposits and McKesson statements are paid through. Petty cash is where \$230 in cash is kept where small reimbursements are paid through. The cash in bank district is the hospital's money market account in Paint Rock where the tax money is deposited.

D. Review and Approval of Policies

There were no policies needing approval at this time.

E. Staff Appointments

There were no staff appointments needing approval at this meeting.

VI. Approval of 2022 Budget

Leah Brosig made a motion to approve the Budget for 2022. Anita Aguilar seconded the motion, with everyone in favor.

VII. Approval of 2021 Tax Rate

Leah Brosig made a motion to adopt the 2021 tax rate of \$0.145000. Donna Magill seconded the motion. Passed 7-0.

VIII. Chief Executive Officer's Report

- COVID funding update – Another \$100,000 of relief funding for the clinic was received and another \$240,000 should be coming. There are other grant applications available, but the hospital may not qualify for them.
- Concho Medical Clinic update – The clinic continues to look for a qualified mid-level.
- Recruiting – There are ads out for a psychiatrist and pediatrician. Also, a pain management specialist has contacted the hospital about working part time.
- Housing Update- An offer of \$225,000 was made for the property near Tequila Jalisco's restaurant, and they counteroffered \$330,000. Mr. Lady informed the Board that it doesn't seem that the owner's will separate the land from the house.
- Other – The payroll protection loan of \$587,000 was forgiven. Mr. Lady stated that process has been started to move the Concho Medical Clinic to the CMC East building as soon as possible. The hospital is following the steps to get placed on the agenda for commissioner's court to discuss the need for a nursing facility in Concho County. The excursion to the Painted Rocks will be this coming Saturday with everyone heading out around 1pm. The Health Fair will be October 14th at the Burns Pavilion with 19 vendors lined up for the event. The Christmas party is scheduled for

December 11th at the Burns Pavilion. The hospital will attend the Millersview luncheon the 1st Wednesday of December.

IX. **Executive Session**

The Board went into Executive Session at 6:25pm to discuss the results of the employee complaint.

X. **Action from Executive Session**

The Board came out of Executive Session at 6:51pm. There was no action from Executive Session.

XI. **Adjournment**

Mr. Doane made a motion to adjourn the meeting at 6:52pm. Ms. Brosig seconded the motion, with everyone in favor.

Eli Sanders

Date 10/26/2021