

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Eden Public Library, Conference Room on September 19, 2023 at 5:08 PM.

Board of Directors Present:

Leah Brosig	President
Brent Frazier	Vice President
Anita Aguilar	Member
Richard Doane	Member
Elizabeth Eureste	Member

Others Present:

Melanie Lozano	Finance Manager
Members of the Public	

II. Public Hearing for Proposed 2024 Budget

Mrs. Lozano when through each line item of the proposed 2024 budget explaining increases and decreases from last year's budget. A copy of the proposed 2024 is attached. Numerous questions were asked by members of the board and the public and were answered by Mrs. Lozano. The budget shows an estimated \$10,176,840 in total receipts and \$10,173,463.49 in total expenses.

III. Meeting Adjournment

With no more questions asked, Brent Frazier made a motion to adjourn the public hearing for the 2024 budget and Anita Aguilar seconded. All were in favor. Meeting adjourned at 5:59pm.

Anita Aguilar
President

Date 11-28-23

CONCHO COUNTY HOSPITAL
2024 BUDGET

	BUDGET 2023	BUDGET 2024
RECEIPTS:		
INPATIENT RECEIPTS	2,800,000.00	2,000,000.00
OUTPATIENT RECEIPTS	2,800,000.00	2,800,000.00
CLINIC RECEIPTS	300,000.00	400,000.00
PT RECEIPTS	275,000.00	275,000.00
RETAIL PHARMACY RECEIPTS	1,800,000.00	1,500,000.00
DSRIP	150,000.00	-
UNCOMPENSATED TRAUMA	20,000.00	20,000.00
MISC RECEIPTS	15,000.00	20,000.00
DISPRO	120,000.00	200,000.00
UC PUBLIC	250,000.00	500,000.00
UHRIP/CHIRP	20,000.00	-
GRANT RECEIPTS	10,000.00	10,000.00
TOBACCO SETTLEMENT	10,000.00	10,000.00
INTEREST INCOME	8,200.00	27,500.00
TAX REVENUE DISTRICT	733,642.60	740,000.00
WIND AND SOLAR ENERGY	443,340.00	524,340.00
RELIEF FUND STIMULUS	-	-
COST REPORT SETTLEMENT	-	150,000.00
EMPLOYEE RETENTION TAX CREDIT	-	800,000.00
CASH RESERVE	400,000.00	200,000.00
TOTAL RECEIPTS	10,155,182.60	10,176,840.00
OPERATING EXPENSES (DISBURSEMENTS):		
ACUTE WAGES	1,201,900.00	1,287,535.00
ACUTE PAYROLL TAX	91,950.00	98,500.00
ACUTE CONSULTANT FEE	5,000.00	5,000.00
ACUTE CONTRACT LABOR	325,000.00	400,000.00
ACUTE SUPPLY NON CHG	1,000.00	3,000.00
ACUTE SUPPLY GENERAL	75,000.00	75,000.00
ACUTE EDUCATION	10,000.00	10,000.00
ACUTE ADVERTISEMENT	2,000.00	2,000.00
ACUTE TRAVEL	2,000.00	2,000.00
ACUTE RENTAL	6,220.00	6,220.00
TOTAL ACUTE	1,720,070.00	1,889,255.00
HOSPITALIST WAGES	77,000.00	77,000.00
HOSPITALIST PAYROLL TAX	5,890.00	5,890.00
TOTAL HOSPITALIST	82,890.00	82,890.00
ER CONSULTANT FEE	32,000.00	32,000.00
ER CONTRACT LABOR	880,000.00	950,000.00
ER SUPPLY NON CHG	1,000.00	1,000.00
ER SUPPLY GENERAL	7,600.00	7,600.00
TOTAL ER	920,600.00	990,600.00
TRAUMA WAGES	1,000.00	500.00
TRAUMA PAYROLL TAX	76.50	38.25
TRAUMA CONSULTANT FEE	1,000.00	1,000.00
TRAUMA SUPPLY NON CHG	500.00	500.00
TRAUMA SUPPLY GENERAL	12,000.00	10,000.00
TRAUMA EDUCATION	5,000.00	7,000.00
TRAUMA TRAVEL	700.00	500.00

CONCHO COUNTY HOSPITAL
2024 BUDGET

	BUDGET 2023	BUDGET 2024
TOTAL TRAUMA	20,276.50	19,538.25
AMBULANCE CONTRACT LABOR	54,600.00	54,600.00
AMBULANCE TRANSFERS	28,560.00	28,560.00
TOTAL AMBULANCE	83,160.00	83,160.00
PHARMACY WAGES	62,300.00	62,300.00
PHARMACY PAYROLL TAX	4,765.00	4,765.00
PHARMACY MANAGEMENT FEE	28,000.00	18,500.00
PHARMACY SUPPLY NON CHG	30,000.00	30,000.00
PHARMACY SUPPLY GENERAL	27,500.00	27,500.00
PHARMACY SUPPLY IV'S	3,000.00	3,000.00
PHARMACY SUPPLY 340B DRUGS	15,000.00	7,500.00
PHARMACY TRAVEL COURIER	150.00	150.00
TOTAL PHARMACY	170,715.00	153,715.00
CS WAGES	2,808.00	18,720.00
CS PAYROLL TAX	215.00	1,432.00
CS SUPPLY CHARGEABLE	5,000.00	40,000.00
CS SUPPLY NON CHG	40,000.00	5,000.00
CS SUPPLY GENERAL	12,500.00	12,500.00
CS INVENTORY LOSS	5,000.00	5,000.00
CS FREIGHT	250.00	500.00
TOTAL CS	65,773.00	83,152.00
LAB WAGES	270,000.00	283,000.00
LAB PAYROLL TAX	20,655.00	21,650.00
LAB CONSULTANT FEE	21,000.00	21,000.00
LAB SUPPLY NON CHG	150.00	150.00
LAB SUPPLY GENERAL	350,000.00	353,900.00
LAB EDUCATION	500.00	500.00
LAB TRAVEL	500.00	500.00
LAB TRAVEL COURIER	2,500.00	1,000.00
TOTAL LAB	665,305.00	681,700.00
RAD WAGES	270,000.00	255,405.00
RAD PAYROLL TAX	20,655.00	19,540.00
RAD CONTRACT LABOR	-	-
RAD SUPPLY NON CHG	50.00	50.00
RAD SUPPLY GENERAL	35,000.00	35,000.00
RAD EDUCATION	500.00	500.00
RAD TRAVEL	500.00	500.00
TOTAL RAD	326,705.00	310,995.00
CT WAGES	5,000.00	29,880.00
CT PAYROLL TAX	385.00	2,285.00
CT SUPPLY GENERAL	9,000.00	9,000.00
TOTAL CT	14,385.00	41,165.00
EKG WAGES	4,395.00	12,465.00
EKG PAYROLL TAX	337.00	955.00
EKG SUPPLY GENERAL	1,000.00	1,000.00
TOTAL EKG	5,732.00	14,420.00

CONCHO COUNTY HOSPITAL
2024 BUDGET

	BUDGET 2023	BUDGET 2024
BLOOD SUPPLY NON CHG	3,500.00	2,000.00
TOTAL BLOOD	3,500.00	2,000.00
OXYGEN SUPPLY NON CHG	30,000.00	35,000.00
TOTAL OXYGEN	30,000.00	35,000.00
INHALATION WAGES	1,265.00	1,265.00
INHALATION PAYROLL TAX	97.00	97.00
INHALATION CONSULTANT FEE	2,200.00	2,200.00
TOTAL INHALATION	3,562.00	3,562.00
PT WAGES	210,000.00	135,000.00
PT PAYROLL TAX	10,065.00	10,330.00
PT CONSULTANT FEE	40,000.00	115,000.00
PT SUPPLY GENERAL	5,500.00	5,500.00
PT EDUCATION	500.00	500.00
PT TRAVEL	500.00	500.00
TOTAL PT	266,565.00	266,830.00
SLEEP STUDY SUPPLY GENERAL	5,000.00	-
TOTAL SLEEP STUDY	5,000.00	-
RETAIL PHARMACY WAGES	285,000.00	285,000.00
RETAIL PHARMACY PAYROLL TAX	21,800.00	21,800.00
RETAIL PHARMACY MANAGEMENT FEE	180,000.00	140,000.00
RETAIL PHARMACY CONTRACT LABOR	75,000.00	50,000.00
RETAIL PHARMACY SUPPLY GENERAL	53,800.00	53,800.00
RETAIL PHARMACY SUPPLY DRUGS	950,000.00	950,000.00
RETAIL PHARMACY POSTAGE	2,250.00	1,000.00
RETAIL PHARMACY MAINT & REPAIRS	5,000.00	2,500.00
RETAIL PHARMACY RENTAL	1,650.00	1,650.00
RETAIL PHARMACY TELEPHONE	2,500.00	2,500.00
RETAIL PHARMACY EMP HEALTH INS	53,000.00	42,000.00
RETAIL PHARMACY RETIRE PLAN EXP	12,000.00	12,000.00
TOTAL RETAIL PHARMACY	1,642,000.00	1,562,250.00
RURAL HEALTH CLINIC WAGES	200,000.00	200,000.00
RURAL HEALTH CLINIC PAYROLL TAX	15,300.00	15,300.00
RURAL HEALTH CLINIC CONTRACT LABOR	280,000.00	280,000.00
RURAL HEALTH CLINIC SUPPLY GENERAL	25,000.00	17,500.00
RURAL HEALTH CLINIC SUPPLY DRUGS	1,000.00	2,500.00
RURAL HEALTH CLINIC MAINT & REPAIRS	2,000.00	2,000.00
RURAL HEALTH CLINIC EDUCATION	2,000.00	2,000.00
RURAL HEALTH CLINIC ADVERTISEMENT	3,000.00	1,000.00
RURAL HEALTH CLINIC TRAVEL	2,000.00	1,000.00
RURAL HEALTH CLINIC RENTAL	1,000.00	1,000.00
RURAL HEALTH CLINIC UTILITIES - ELECTRICITY	3,000.00	4,000.00
RURAL HEALTH CLINIC UTILITIES - WATER	1,500.00	2,000.00
RURAL HEALTH CLINIC UTILITIES - TELEPHONE	2,000.00	2,000.00
RURAL HEALTH CLINIC UTILITIES - INTERNET	6,050.00	6,050.00
TOTAL RURAL HEALTH CLINIC	543,850.00	536,350.00

CONCHO COUNTY HOSPITAL
2024 BUDGET

	BUDGET 2023	BUDGET 2024
DIETARY WAGES	120,000.00	120,000.00
DIETARY PAYROLL TAX	9,180.00	9,180.00
DIETARY CONSULTANT FEE	6,000.00	6,000.00
DIETARY SUPPLY GENERAL	13,100.00	13,100.00
DIETARY FOOD	51,000.00	51,000.00
DIETARY EDUCATION	500.00	500.00
DIETARY TRAVEL	1,850.00	4,075.00
DIETARY RENTAL	-	4,020.00
TOTAL DIETARY	201,630.00	207,875.00
UTILITIES ELECTRICITY	35,200.00	35,200.00
UTILITIES GAS	5,500.00	5,500.00
UTILITIES WATER	13,000.00	14,500.00
UTILITIES TELEPHONE	19,500.00	23,200.00
UTILITIES CABLE	2,600.00	2,600.00
UTILITIES INTERNET	16,000.00	16,000.00
TOTAL UTILITIES	91,800.00	97,000.00
MAINTENANCE WAGES	90,000.00	75,000.00
MAINTENANCE PAYROLL TAX	6,885.00	5,740.00
MAINTENANCE SUPPLY GENERAL	31,000.00	31,000.00
MAINTENANCE MAINT & REPAIRS	40,000.00	40,000.00
MAINTENANCE EDUCATION	500.00	500.00
MAINTENANCE TRAVEL	1,785.00	1,785.00
TOTAL MAINTENANCE	170,170.00	154,025.00
HOUSEKEEPING WAGES	55,000.00	55,000.00
HOUSEKEEPING PAYROLL TAX	4,210.00	4,210.00
HOUSEKEEPING SUPPLY GENERAL	16,000.00	16,000.00
TOTAL HOUSEKEEPING	75,210.00	75,210.00
LAUNDRY WAGES	55,000.00	55,000.00
LAUNDRY PAYROLL TAX	4,210.00	4,210.00
LAUNDRY SUPPLY GENERAL	3,500.00	3,500.00
TOTAL LAUNDRY	62,710.00	62,710.00
ADMIN WAGES	660,000.00	575,000.00
ADMIN PAYROLL TAX	50,500.00	43,988.00
ADMIN CONSULTANT FEE	51,000.00	375,000.00
ADMIN LEGAL FEES	20,000.00	75,000.00
ADMIN AUDITORS EXPENSE	55,000.00	55,000.00
ADMIN SUPPLY GENERAL	100,000.00	100,000.00
ADMIN POSTAGE	5,500.00	5,500.00
ADMIN PEST CONTROL	1,500.00	2,460.00
ADMIN EDUCATION	4,000.00	2,000.00
ADMIN ADVERTISEMENT	10,000.00	10,000.00
ADMIN TRAVEL	10,000.00	5,000.00
ADMIN DUES & CONVENTIONS	18,750.00	25,000.00
ADMIN RENTAL	5,500.00	5,500.00
ADMIN EMP LIFE INS	13,900.00	13,900.00
ADMIN EMP HEALTH INS	495,350.00	400,000.00
ADMIN EMP VISION	-	-
ADMIN EMP DENTAL	11,000.00	11,000.00

CONCHO COUNTY HOSPITAL
2024 BUDGET

	BUDGET 2023	BUDGET 2024
ADMIN RETIRE PLAN EXP	130,875.00	130,875.00
ADMIN WC INS	20,000.00	15,000.00
ADMIN UC INS	10,000.00	5,000.00
ADMIN INSURANCE EXP	87,000.00	87,000.00
ADMIN CREDIT CARD FEES	22,000.00	50,000.00
ADMIN COLLECTION AGENCY	5,000.00	2,500.00
ADMIN ELECTION EXP	5,000.00	2,500.00
ADMIN PENALTIES	500.00	500.00
ADMIN COMPUTER MAINT	145,000.00	145,000.00
ADMIN MISC EXPENSE	85,000.00	85,000.00
ADMIN MARKETING COMMUNITY OUTREACH	32,000.00	25,000.00
DISTRICT TAX EXPENSE	38,000.00	36,600.00
NOTES PAYABLE - FIRST STATE BANK OF PAINT ROCK	-	90,186.24
NOTES PAYABLE FOR CT	113,535.00	113,535.00
CAPITAL LEASE - KINGSBRIDGE	90,000.00	46,644.00
EQUIPMENT	100,000.00	-
COST REPORT PAYABLE	200,000.00	-
BUILDING PROJECTS	100,000.00	-
RECOUPMENT MEDICAID	-	-
TOTAL ADMIN	2,695,910.00	2,539,688.24
IT WAGES	8,242.00	8,242.00
IT PAYROLL TAX	631.00	631.00
IT MANAGEMENT FEE	250,000.00	250,000.00
IT SUPPLY GENERAL	20,000.00	20,000.00
IT EDUCATION	1,000.00	500.00
IT TRAVEL	500.00	500.00
TOTAL IT	280,373.00	279,873.00
MEDICAL REC SUPPLY GENERAL	500.00	500.00
TOTAL MEDICAL REC	500.00	500.00
TOTAL EXPENSES	10,148,391.50	10,173,463.49
PROFIT OR LOSS	6,791.10	3,376.51

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Eden Public Library, Conference Room on September 19, 2023 at 6:00 PM.

Board of Directors Present:

Leah Brosig	President
Brent Frazier	Vice President
Anita Aguilar	Member
Richard Doane	Member
Elizabeth Eureste	Member

Others Present:

Melanie Lozano	Finance Manager
Members of the Public	

II. Public Hearing for Proposed 2023 Tax Rate

Brent Frazier discussed that the tax rate that is being proposed is \$0.1300 and would bring in \$740,000 of revenue. He explained that although the tax rate is lower than last year, it would bring in a little over \$6,000 more in revenue.

III. Meeting Adjournment

With no more questions asked, Anita Aguilar made a motion to adjourn the public hearing for the 2023 tax rate and Elizabeth Eureste seconded. All were in favor. Meeting adjourned at 6:02pm.

Anita Aguilar
President

Date 11-28-23

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Eden Public Library, Conference Room on September 19, 2023 at 6:03 PM.

II. Board of Directors:

Leah Brosig	President
Brent Frazier	Vice President
Anita Aguilar	Member
Richard Doane	Member
Elizabeth Eureste	Member

Others Present: Melanie Lozano Finance Manager
Members of the Public

III. Open Forum for Public Comments (limited to 5 minutes each)

Kim Miller made a public comment.

IV. Adoption of 2024 Budget

Brent Frazier made a motion to adopt the 2024 budget as presented. Anita Aguilar seconded the motion. Motion carried 5-0.

V. Adoption of 2023 Tax Rate

Anita Aguilar made a motion to adopt 2023 tax rate of \$0.1300. Elizabeth Eureste seconded the motion. Motion carried 5-0.

VI. Pursuant to Texas Government Code Sec. 551.074 the CCH Board will enter into closed session to discuss personnel issues.

There was no need for executive session at this meeting.

VII. Action from Executive Session

VIII. Adjournment

Leah Brosig made a motion to adjourn the meeting at 6:17pm. Anita Aguilar seconded the motion with all in favor.

Anita Aguilar
President

Date 11-28-23