

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

STATE OF TEXAS

COUNTY OF CONCHO

1.) Call to Order

The Concho County Hospital District Board of Directors met in Eden, Texas at the Concho Medical Clinic Lobby, 551 Eaker Street, on Tuesday December 17, 2024, at 5:31 p.m.

2.) Roll Call & Attendance

Board Members

Julie Jones, President

Elizabeth Eureste, Member

Priscilla Aguirre, Member

Rosa Schreiber, Vice President

James Rannefeld, Member

Absent Brandi Gloria, Secretary

Absent Anita Aguilar, Member

Other Present

Sheri Lowe, HR Manager & Admin Assistant

Robert A. Pascasio, Interim CEO

Hasnain Hashmi, Pharmacist

Sherri Thompson, Interim CNO/DON

3.) Public Comments

No comments

4.) Approval of Board Minutes

a.) **November 19, 2024, Regular Meeting**

Julie Jones- President requested a motion to approve the minutes - Rosa Schreiber made a motion to approve the minutes as presented. James Rannefeld Seconded the motion. Motion carries 5-0.

5.) Finance Report

Interim CEO Robert Pascasio presented the finance materials, including advising the Board that the remote CFO team would be on-site shortly to start wrapping up the data necessary, and that hopefully the Board would receive financial statements at the January regular meeting. Rosa, James and Priscilla asked some questions, regarding slow payment and what the processes are, Bob followed up answering their questions.

6.) CEO Report

Pascasio presented the report provided in the Board packages, with Mrs. Jones discussing the project rendering in the hospital hallway and Pascasio acknowledging that the organization now has a full-time employed PT

7.) May 3, 2025, Board Election Notices

Pascasio discussed with the Board that Concho County Hospital are on two-year terms, which means every year we have an election. Pascasio asked the Board if they would like to have a conversation about changing that. Conversation was had on how it would work, notices to be posted pursuant to the district's enabling legislation and applicable election code, as well as engage in those activities common to the district's board election processes. Pascasio also presented information on current election posting requirements, noting that the district is responsible for posting certain notices before the next regularly scheduled Board meeting, advising that the Board may want to approve the required postings now. President- Julie Jones asked for a motion- Rosa Schreiber made the motion, Julie Jones -Second the motion. All in favor Motion Carries 5-0

8.) District Holidays

Pascasio shared with the Board that holidays impact payroll, because if it's declared holiday, the pay is time and a half. Since finances are tight, it's up to the Board decision on what holidays are paid. James Rannefeld made the motion to be accepted as the Holidays listed, Second by Rosa Schreiber. All in favor Motion carries 5-0.

9.) Ratify HHSC RHFC

Pascasio stated that rural hospitals in Texas were eligible for a grant program in the summer of 24 in the June, July time frame. Depending on how a District was classified, it could have been eligible for up to \$375,000. Concho County Hospital District did not apply for that funding. Pascasio started making phone calls, wound up connecting with Laramie Stroud, of State representative Drew Darby's office, who connected him to the Office Rural Hospital Finance and Coordination of HHSC. Through those discussions, Pascasio was able to help us to secure an emergency financial stabilization grant in the amount of \$500,000.00. The money is already in the bank. It is to be dedicated exclusively to making payroll. Because this all happened so very quickly, and because the state wanted to get the money in our hands so we can make payroll. Pascasio had to sign the grant contract, without securing Board permission. So, Pascasio presented the agreement and respectfully requests that the Concho County Hospital Board ratify the grant agreement that Pascasio signed with a \$500,000 receipt. Elizabeth Eureste- made the motion to ratify the grant, James Rannefeld seconded this motion. All in favor motion carries 5-0.

10.) CCHD Trauma Facility Designation

Sherri Thompson- Interim CNO/DON presented a resolution necessary to support the FY2025 Trauma Designation application. Thompson states that we are due for a survey in June or July, and this is just part of the process. Concho County Hospital District has been a Level 4 Trauma since 2023 and has successfully met all standards set forth by the Texas Department of State and Health Services. – Priscilla Aguirre made the motion to pass resolution upon review and acceptance of general counsel Trent Krienke (Attorney with Reed Claymon). James Rannefeld seconded – motion passed 5 – 0.

11.) Nursing Policies & Procedures

Discussion led by Sherri Thompson- Interim CNO/DON on Policies that were adopted about six months ago, however the Board needed to review, Priscilla Aguirre made the motion for the policies and procedures to be approved as presented, Elizabeth Eureste seconded the motion, all in favor motion passed 5 – 0

12.) Medical Staff Report

Pascasio shared a diversion policy that was approved by the medical staff in their November meeting. He also stated that he had several sets of credentials for the board to review. However, Pascasio recommended that those should probably move to the executive session for your consideration. As a result of the recent complaint made and subsequent visit from the state, Pascasio went ahead and started working on it before the board got word. The medical staff has acted on the diversion policy. Motion to approve the diversion policy by Elizabeth Eureste, second by Rosa Schreiber- all in favor motion passes 5-0.

Retiring to Executive Session at 6:15 pm

13.) CCH Pharmacy

14.) Re-Development Plan

15.) Update on CEO & Controller Searches

Returned to Open Session at 7:20 pm

17.) Take Action on Executive Session Matters

Action taken from Executive Session:

#12) approve credentials as presented and recommended by the Medical Staff –
motion by Priscilla Aguirre, second by Elizabeth Eureste – passed 5-0

#14) post APP provider opportunity – motion by Rosa Schrieber, second by Priscilla Aguirre –
passed 5-0

#15)

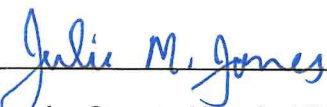
a. pause CEO search – motion by Rosa Schreiber, second by Elizabeth Eureste –
passed 5-0

b. approve extension of Pascasio contract to September 2025 as
discussed – motion by Priscilla Aguirre, second by Elizabeth Eureste – passed 5-0

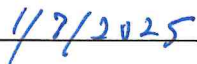
#18) return regular monthly meetings to 4th Tuesday

Adjourn

Meeting adjourned at 7:35 p.m.- Motion by Elizabeth Eureste, seconded by James
Rannefeld- Motion passed 5-0.



Concho County Hospital Board President



Date