

CONCHO COUNTY HOSPITAL DISTRICT MEETING MINUTES

**STATE OF TEXAS
COUNTY OF CONCHO**

1. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on December 3, 2019 at 5:30 PM.

Board of Directors:	Leah Brosig Eric Sanders Mary Castanuela Richard Doane	Vice President Secretary/Treasurer Member Member
Others Present:	Brian Lady Priscilla Aguirre Melanie Lozano Chris Beard Agapito Torres Arzenet T. Burnes	CEO Hospital Operations Manager Finance Manager Interim CNO Public Public

2. Open Forum for Public Comment

There was no comment from the public.

3. Approval of October Minutes

Mr. Doane made a motion to approve the October meeting minutes as presented. Mrs. Castanuela seconded the motion. The motion passed 3-0 with Mr. Sanders abstaining from voting.

4. Monthly Performance Improvement/QA Monitors

In regards to Performance Improvement/QA Monitors, Mr. Lady introduced Chris Beard to the Board. Mr. Beard is currently serving as the Interim Chief Nursing Officer for the Hospital, and will be jump starting the processes for the Hospital to be performing an additional number of QA Monitors and Performance Improvements. The Board welcomed Mr. Beard and Ms. Brosig asked for him to tell the Board a little about himself. Mr. Beard replied that he has been a nurse for 20 years and started out at UMC in Lubbock. He has worked many different places, was a CNO previous to this position, and has worked in independent contracting.

5. Billing & Revenue Cycle Management

Mrs. Aguirre presented the billing and revenue cycle management reports to the Board. She stated that the revenue has picked up this month. She also informed the Board that there are a couple issues with some deficiencies on some charts with our 3rd party coding company that have led to billing delays. Ms. Brosig asked how the Hospital's census is now, and Mrs. Aguirre replied that we have 3 patients.

6. **Financial Statement and Accounts Payable for October 2019**

Mrs. Lozano went through the Financial Summary report. She reported that the total cash collected for the month was \$520,410 and total expenses were \$710,970. She stated that expenses for the clinic and remodel of the house have contributed to the increased expenses. Also, the other and district revenues were low, and these usually offset the expenses. Mr. Lady informed the Board that we are awaiting a significant tax payment. The check was mailed on November 22nd, but was mailed to the hospital's physical address, so it may be returned back to the sender. Mrs. Castanuela asked how Physical Therapy is doing. Mrs. Aguirre replied that the Physical Therapy census has increased. Mrs. Castanuela asked how we are advertising for PT. Mrs. Aguirre responded that the department has been advertised on Facebook and Jenny, the physical therapist, has gone out and visited with people in the community. Mrs. Aguirre stated that the Hospital is awaiting more physical therapy equipment, and when it is received, PT will be advertised in the Eden Echo.

7. **Administrator's Report**

- Mr. Lady updated the Board on the clinic. He stated that 1 patient was seen last week and 5 today. 5 more will be seen a day through this week to work out the process. There have been issues with the Healthland software working to connect in a remote location. The parking lot needs repair. The clinic will have its own website and Facebook page.
- QIPP (Quality Improvement Patient Program) is a program where a rural nursing home needs additional money to take care of Medicaid patients. The Hospital can adopt a nursing home and send money to third party, and the nursing home can bill with the hospital's numbers and receive the hospital's reimbursement.
- Because of Physical Therapy (PT) needing the conference room, the Hospital may have to change the location of upcoming Board Meetings. Cardiac Rehab is also a possibility with the requirement of a physician being onsite being met because of the arrangement of our emergency room physicians. Equipment for PT has taken longer than expected to be delivered to the Hospital.
- The Price Transparency Requirements for all hospitals is where the government requires all hospitals to list their prices. Concho County Hospital's prices are significantly less in some instances than other area hospitals.

8. **Consider Recommendations Approved by CCH Medical Staff**

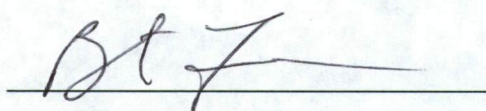
Mrs. Castanuela made a motion to approve the recommendations presented by the CCH Medical Staff (copy attached) on the meeting of November 22, 2019. Mr. Sanders seconded the motion, passed 4-0.

9. **Executive Session**

Mr. Lady stated that there was no need for Executive Session for this meeting.

10. **Adjournment**

Mrs. Castanuela made a motion to adjourn the meeting at 5:59pm. Mr. Doane seconded the motion, with everyone in favor.



Date 1-28-2020

Recommendations from November 22, 2019 CCH Medical Staff Meeting:

Moved and Approved – Voting Rights extended only to Active Staff MDs and Dos

Moved and Approved – Due to certain provisions that do not lend themselves to currently available technologies, and because some provisions within the current CCH Medical Staff by-laws are in contradiction to one another, the Medical Staff voted to both revamp and rebuild the by-laws from the ground up.

In Attendance:

Nneka Papillion, MD

Monte Horne, MD