CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

1. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on January 23, 2018 at 5:50 pm.

Board of Directors:	Brent Frazier	President
	Jack Hernandez	Vice President
	Heather McCulloch	Secretary
	Julie Cox	Member
	Leah Brosig	Member
	Kyan Kirby	Member
	Eric Sanders	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Revenue Cycle Manager
	Tommy Wright	EMS

2. **Public Comment**
There was no comment from the public.

3. **Approval of Minutes for September**
Mrs. McCulloch made a motion to approve October 24, 2017 minutes; The motion was 2nd by Mrs. Brosig. Passed 7-0.

4. **Financial Statement and Accounts Payable for November & December**
The financial statement and accounts payable for November & December 2017 were reviewed. Mrs. McCulloch asked what Wilco Data, LLC was, Mrs. Lady explained they were the pharmacy's 340B management company.

5. **Approval of Policies**
The board was presented with Radiology Review Sheet, Business Office provided (Self Pay Detox, 25 min payment employee plan, Purchase Policy) Fire Safety Plan was provided, and Nursing provided new infection control policies. There was a brief discussion about the policy, with Mr. Lady answering a few questions. Mrs. McCulloch made a motion to approve the policies, Mrs. Kirby 2nd motion passed 7-0

6. **Monthly Performance Improvement/QA Monitors**
The Performance Improvement/QA Monitors report was reviewed. Mrs. Brosiq asked if ED patients had to meet requirements to be trauma status. Priscilla Aguirre confirmed that requirements need to be met for trauma status. Mr. Frazier asked how many patients were in house. Mrs. Brosig states QA/PI is looking much better.

7. **Call for Election of the 4 Precinct Designated Seats on the CCH Board of Directors**
Mrs.Brosig motioned to have an election. Mr. Sanders second the motion. 7-0 passed

8. **Notice of Public Posting Of Upcoming Election**
Mr. Frazier stated we missed the deadline to post election. Priscilla Aguirre advised spoke with SOS office and Tim with their office stated to post ASAP, and that it was posted on FB page, Eden Echo, at CCH.

9. **Review and Consider Action on Lobbyist Proposal**
Mr. Frazier explained, that Mr. Lady met with the city lobbyist to do some work for CCH with the Swing Bed issue in Washington. Mr. Frazier states he and Mr. Lady discussed paying $2000, which is half of the lobbyist bill for January, and potentially hire the lobbyist to continue working for CCH. Mr. Lady states the lobbyist proposal is attached, but at this time the focus is on development on the property. Mr. Lady states he believes the project will require more cooperation from the city rather than cooperation in Washington. Mr. Lady explained the process with USDA, and discussed grants suggested by the lobbyist. Mr. Lady suggests we try to get the project running on our own before we obligate ourselves to the lobbyist contract. Mrs. McCulloch made a motion to pay 2000.00 for the lobbyist. Mrs. Brosig second the motion. 7-0 passed.

10. **Review and Consider Action On EMS Proposal**
Mrs. McCulloch asked if the proposal was different from what was in place. Mr. Lady explained that the previous agreement was with the service organization, and it went away end of September 2017. Mr. Lady explained that the service organization assigned EMS contract back to CCH and that we no longer get the subsidy. Mr. Frazier states we need to come up with a number we can agree on with EMS. Mr. Wright states the contract would work best for their budget and ours. Mr. Frazier is suggesting about 180,000. Mrs. Brosig asked what we paid previously. Mr. Lady stated 121,000 roughly to the service organization. Mrs. Brosig asked for an itemized worksheet and accountability for new proposal. Mr. Wright gave his explanation of where money is spent. Mrs. McCulloch suggest we run a cost/usage report at the end of the year. Mrs. Brosig asked what auditing EMS has in place to assure they are meeting standard of care. Mr. Wright states they have policies in place and they follow state guidelines. Mrs. Broig made a motion to table the proposal in executive session, Mrs. Kirby second the motion. 7-0 passed.

11. **Administrator's Report**
Mr. Lady voiced that our ED volume has increased, and the clinical team has been doing a great job. He states the business office is doing a great job with the patient portal. He states he will be creating an article every 6wks and putting it in the paper to let people know what is going on at CCH. Mr. Lady explained that our trauma re-survey game back with few errors. Dr. Montoya will be seeing patients February 1, and the first Thursday of every month. Mr. Lady is hoping to have a cardiologist start coming to CCH once a month; hoping that by us having a specialist come in that it will help our 340B program. Mr. Lady states the VA PTSD program will be coming out soon to meet and explain the project. Mr. Lady states the charity care program will be updating to assist with uncompensated care funding. Mrs. Kirby asked for our current physician roster- Mr. Lady provided her with the list.

12. **Executive Session-Strategic Planning and Personnel Items**
The Board went into executive session at 6:45 PM.

13. **Action from Executive Session**
Mrs. Brosig made a motion to table the EMS Proposal until next meeting, Mrs. Kirby 2nd that motion. 6-0 passed. Mrs. Brosig made a motion to table the Lobbyist Proposal until next meeting, Mrs. Sanders 2nd that motion. 6-0 passed.

14. **Adjournment**
The executive session ended at 7:53 PM. Called by Mr. Frazier

____________________ Date 2/27/18