CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on February 22, 2022 at 5:35 PM.

II. **Board of Directors:**

Board of Directors:	Brent Frazier	President
	Anita Aguilar	Member
	Donna Magill	Member
	Wade Ellison	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Ramona Sloan	Director of Nursing

III. **Open Forum for Public Comment**
There was no comment from the public at his meeting.

IV. **Approval of January 2022 Board Minutes**
Donna Magill made a motion to approve the January 2022 Board minutes as presented. Wade Ellison seconded the motion. Passed 4-0.

V. **Order of Election**
Last meeting the Board Called for the Election on May 7, 2022 for the 4 Precinct Board Members (Brent Frazier, Leah Brosig, Richard Doane and Donna Magill).

VI. **Business Items**

A. Monthly Performance Improvements/QA Monitors
Ramona Sloan explained to the Board that Michelle and herself are working with Action Cue to get trained on the QA system. Priscilla Aguirre remarked that some changes have been made to the nursing process in Action Cue, and it has been a lengthy process.

B. Billing & Revenue Cycle Management
Priscilla Aguirre presented the admissions report by patient class and the aging analysis for January 2022. She reported that collections have started to come in for the RHC. Mr. Frazier asked if some balances will continue to be written off at the end of the year. He remembers in the past a few years were written off together, and it was a large amount. Mrs. Aguirre stated that was the initial year of the hospital

being part of the PARO program and now they do their account sweeps within the current year.

C. Financial Statement and Accounts Payable for January 2022
Mr. Lady reported that cash for the year is 4.07 million and total expenses are at 3.5 million. There were no inpatient or swing bed cash collections for the month and patient days decreased. Observation and Treatment cash was high at $134,114. Clinic collections have started to come in from payers in the amount of $52,400. Tax revenue for January was $218,000.

D. Review and Approval of Policies
There were no policies needing approval at this time.

E. Staff Appointments
Anita Aguilar made a motion to approve the staff appointments from the January 21, 2022 Medical Staff meeting (physicians listed in the Flint group and Rad Partners). Mrs. Magill seconded the motion. Motion passed 4-0.

F. Review and approval of Cepheid GeneExpert System
Mr. Lady explained that the laboratory is running into supply chain issues for testing reagents needed for the Biofire machine. Mr. Lady stated that Sunny (lab manager) has found another machine, the Cepheid GeneExpert System) that tests for 3 respiratory viruses and reagents are readily available. He stated that the hospital isn't looking to purchase this machine right now, but would like to get Board approval for it in case Biofire reagents become harder to find. There are 2 machines, one for $17,000 and another for $33,000. Mrs. Magill made a motion to approve the equipment if needed. Mr. Ellison seconded the motion. Passed 4-0.

VII. **Chief Executive Officer's Report**

- COVID Vaccine Mandate – The first requirements for the mandates went into effect today. By today, employees either have to have their first vaccination or have applied for a medical or religious exemption.
- Nursing Home Project Update – On March 4th (Friday), Mr. Lady and Dr. Papillion will visit the Nursing Home's headquarters and meet with them.
- Recruiting – It is still very difficult to get licensed providers to respond.
- Other – Mr. Lady is looking into a set up to for everyone to hear everyone speak at the meeting. Also, Mr. Lady will be getting reservations made for the conference this summer.

VIII. **Executive Session**
The Board went into executive session at 6:07pm.

IX. **Action from Executive Session**
The Board came out of executive session at 6:12. There was no action from executive session.

X. **Adjournment**

Mr. Ellison made a motion to adjourn the meeting at 6:13pm. Mrs. Magill seconded the motion, with everyone in favor.

Date 3/22/2022