CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. Call to Order

The Concho County Hospital District Board of Directors met in Eden, Texas at the Concho Medical Clinic Lobby, 551 Eaker Street, on Tuesday, March 12, 2024 at 5:36 p.m.

II. Board of Directors

Anita Aguilar, President
Brent Frasier, Vice President
Donna Magill, Secretary
Elizabeth Eureste, Member
James Rannelfeld, Member
Brandi Gloria, Member

Rosa Schreiber, Member, Absent

Others Present: Melissa Wilson, CEO
Michelle Saucedo, Director of Nursing
Deborah Fort, IT Liaison

Antonio Aguilar, Guest

III. Public Comments Regarding Agenda and Non-Agenda Items

No members of the public spoke.

IV. Approval of Minutes

This item was tabled until the next meeting on March 26, 2024.

V. Business Items

A. Review and Approval of Policies and Forms

Anita Aguilar stated the board would finalize the review and approval of the rest of the Lab policies. Brent Frasier made a motion for approval, Donna Magill seconded. Motion passed 6 – 0. This finalizes the Nursing, Lab, and Radiology policies. Anita Aguilar stated that Pharmacy policies would be reviewed in April.

B. Staff Appointments

Michelle Saucedo presented two staff appointments: Mr. Steven Alexander for one year; Dr. Brett McFadden for one year; Dr. Tony Contreras for one year; additionally, five Flint providers and seven Radiology Partners providers were presented. Brent Frasier made a motion for approval of staff appointments, Donna Magill seconded. Motion passed 6 – 0.

C. Pharmacy Delivery Changes

Melissa Wilson provided information on changes to deliveries based on the hospital financial situation. She stated that the pharmacy delivery was overutilized, and therefor easy to make cuts. She also stated this was also in effort to cut back on overtime from some pharmacy members. She also stated that each pharmacy customer was or is being called to determine their ability to actually pick up their prescriptions, or if they had a particular need for home delivery. Most have agreed to pick up at the pharmacy. Those needing delivery service are either picking up at the Bowies in Menard when possible, or delivered to their home, in both Menard and Eden. Deliveries will continue to be made only when necessary.

VI: Pursuant to Texas Government Code Sections 551.072, 551.074, and 551.085, the CCH Board entered into executive session

The board went into Executive Session at 5:47 p.m. for deliberation of real property, personnel matters, and health services contracts. Executive Session ended at 7:51 p.m.

VII: Action from Executive Session

Brent Frasier made a motion to accept a contract for Dr. Contreras. Elizabeth seconded the motion. Motion passed 6 – 0.

Brent Frasier made a motion to accept a contract for a one year Shimadzu Service Agreement for radiology. Donna Magill seconded the motion. Motion passed 6 – 0.

VIII: Meeting Adjournment

Brent Frasier made a motion and Donna Magill seconded the motion to adjourn at 7:52 p.m.
Motion passed 6 – 0.

The next board meeting will be March 26, 2024 at 5:30 p.m.

Anita Aguilar
President

Date 3-26-2024