CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on March 22, 2022 at 5:30 PM.

II. **Board of Directors:**

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Anita Aguilar	Member
	Donna Magill	Member
	Wade Ellison	Member
	Richard Doane	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Ramona Sloan	Director of Nursing
	Melanie Lozano	Finance Manager
	Kristi Mickelson	PRISD
	Fisher Pyburn	PRISD

III. **Open Forum for Public Comment**
There was no comment from the public at his meeting.

IV. **Presentation – Paint Rock Superintendent – Kristi Mickelson**
Mr. Pyburn handed out some informational brochures to the Board members. Ms. Mickelson informed the Board that the facilities improvement committee reviewed the facilities at Paint Rock ISD and made a recommendation to the school board to call for a bond election. She went over information of Paint Rock ISD, upcoming events and the bond election. The Paint Rock ISD school Board is calling for the issuance of $11,750,000 of bonds by the Paint Rock Independent School District for district-wide improvements consisting of constructing new classroom buildings to include: academic space to be used by all grade levels, science classrooms and labs, library, ADA accessible restrooms and support spaces.

V. **Cancellation of Precinct Election**
Only 4 applications were received, 1 for each precinct, for the hospital Board, Precinct 1 – Donna Magill, Precinct 2 – Leah Brosig, Precinct 3 – Brent Frazier, Precinct 4 – Richard Doane. Ms. Brosig made a motion to cancel the precinct election. Mr. Doane seconded, passed 6-0.

VI. **Approval of February 22, 2022 Board Minutes**

Mrs. Magill made a motion to approve the February 22, 2022 Board minutes. Ms. Brosig seconded, passed 6-0.

VII. **Business Items**

A. Monthly Performance Improvements/QA Monitors

Ms. Sloan stated that they are still working with action cue and should have QA reports available by next meeting. For infection control, one line item was added to the report; percentage of patients that received antibiotics.

B. Billing & Revenue Cycle Management

Mrs. Aguirre went through the admissions by admitting service and the aging analysis reports for February. She also passed out returned surveys from patients who had inpatient and swing bed stays for the Board review.

C. Financial Statement and Accounts Payable for February 2022

Mrs. Lozano informed the Board that there were little collections for inpatient and swing bed cash for the month of February, and for the month, expenses exceeded cash by about $50,000. For the year, cash is exceeded expenditures by $500,000. She explained to the Board that some employees were issued check as a result of the findings of the department of labor audit where employees were owed overtime as a result of short breaks that were taken out.

D. Review and Approval of Policies

Ms. Brosig made a motion to approve the trauma, nursing and administrative policies that were presented to the policy committee. Mr. Doane seconded, passed 6-0.

E. Staff Appointments

Ms. Brosig made a motion to approve the list of staff appointments for Flint and Rad Partners. Mr. Ellison seconded the motion, passed 6-0.

VIII. **Chief Executive Officer's Report**

- COVID Vaccine Mandate – The hospital is remaining compliant with he Covid Vaccine Mandate. Every employee is either vaccinated or has qualified for an exemption. All unvaccinated employees are being tested for Covid at the beginning of every week or for the nurses when their new shift begins.
- Nursing Home Project Update – Mr. Lady asked for this item to be covered under strategic planning in executive session.
- Campus Planning Report – A layout of a master campus plan will be done, so discussions can be made for financing. The campus planning people will be here on March 31st and half a day of April 1st.
- Recruiting – A midlevel, PA, has been hired for the clinic. Finding a full-time psychiatrist has been difficult, so the plan is changing to an acute outpatient behavioral health program that would be managed by a psychiatrist that is not on site.

- Other – Mr. Lady has met with Polaris to come up with an agreement to provide care in case of an accident. An intranet will be added to the web site to automate some of the processes for business items. The hospital is signed up and using Torch hub. Mr. Lady stated he needs a head count of who will be attending the conference this year which will be at the Omni in downtown Forth Worth.

IX. **Executive Session**
The Board went into executive session at 6:23pm.

X. **Action from Executive Session**
The Board came out of executive session at 6:57. There was no action from executive session.

XI. **Adjournment**
Ms. Brosig made a motion to adjourn the meeting at 6:58pm. Mr. Doane seconded the motion, with everyone in favor.

________________________ Date 4/26/2022