CONCHO COUNTY HOSPITAL DISTRICT

MEETING MINUTES

STATE OF TEXAS

COUNTY OF CONCHO

1.) Call to Order

The Concho County Hospital District Board of Directors met in Eden, Texas at the Concho Medical Clinic Lobby, 551 Eaker Street, on Tuesday April 22, 2025, at 5:30 p.m.

2.) Roll Call & Attendance

Board Members

Julie Jones, President

Rosa Schreiber, Vice President

James Rannefeld, Member

Brandi Gloria, Secretary

Elizabeth Eureste, Member

Anita Aguilar, Member – Absent

Priscilla Aguirre, Member- Absent

Other Present

Sheri Lowe, HR Manager & Admin Assistant

Robert A. Pascasio, Interim CEO

Jonathan Phillips, Remote CFO

Josh Jones- Pharmerica

3.) Public Comments

No Comments were made.

4.) Approval of Board Minutes

a.) February 25, 2025, Regular Meeting

b.) March 18, 2025, Regular Meeting

President Julie Jones called for a motion to approve the minutes from the February 25, 2025, and March 18, 2025 meetings. Rosa Schreiber moved to approve the minutes as presented. Brandi Gloria seconded the motion. The motion passed unanimously, 5–0.

7.) BD/Pyxis Trubridge Conversion

President Julie Jones requested that the Board move ahead to item #7 on the agenda, as Josh Jones from Pharmerica was on a tight schedule and needed to depart shortly. Josh Jones provided an overview of the Pyxis drug distribution cabinet system and explained that the upcoming conversion to TruBridge requires the development of interfaces between the two vendors. He emphasized the importance of the conversion, stating that Pyxis must integrate with the new system in order to function as intended and fully support CCHD's operations. The approval cost/price for this project exceeds Robert Pascasio's authority. Elizabeth Eureste made a motion to proceed with the Pyxis-to-TruBridge conversion and to grant Robert Pascasio the authority to move forward with the necessary steps. Brandi Gloria seconded the motion. The motion carried unanimously, 5–0.

5.) Finance Report

CFO Johnathan Phillips presented the financial statements to the Board. He noted that data collection for the audit is still in progress and stated he expects to receive updates soon. Several questions regarding Accounts Payable and Accounts Receivable disbursements were raised by Board members. Both Mr. Phillips and CEO Robert Pascasio provided clarifications and addressed all inquiries. Elizabeth Eureste made a motion to accept the Finance Report as presented. Rosa Schreiber seconded the motion. The motion carried unanimously, 5–0.

6.) CEO Report

Robert Pascasio presented the report included in the Board packets and highlighted the accompanying Human Resources Report. He noted that he would be happy to answer any questions from the Board regarding the information provided.

8.) QA/ PI Plan P&P Statement

Interim CEO Robert Pascasio presented a new sample QA/PI policy and procedure statement for the Board's consideration and requested approval to adopt it as the hospital's official plan. Elizabeth Eureste made a motion to approve the adoption of the proposed QA/PI plan. James Rannefeld seconded the motion. The motion carried unanimously, 5–0.

9.) Form Employee Health Insurance Committee

Robert Pascasio informed the Board that the district currently spends approximately $500,000 annually on a fully funded employee health insurance plan. He asked whether the Board would like to form a committee to explore alternative insurance options.

The Board agreed that the formation of such a committee should be handled internally by staff, who will then report their findings and recommendations back to the Board. No formal action was taken.

10.) Care Assistance P&P Statement 1st Posting

Robert Pascasio informed the Board that CCHD is in the process of revising its Care Assistance Program to be compliant with current statutory requirements. That when making such changes providing multiple opportunities for community input is a good idea, and accordingly did not request immediate action on the P&P presented. No action was taken.

11.) District Certificates of Deposit

Robert Pascasio informed the Board that a $500,000 Certificate of Deposit (CD) at First State Bank in Paint Rock has matured. He recommended moving the funds to the money market account to hold the funds, noting that this is a slower period for the hospital financially, and citing the ongoing TruBridge system conversion and the current non-payment by the U.S. Marshals Service as reasons to maintain liquidity. James Rannefeld requested to abstain from the vote. Brandi Gloria made a motion to move the funds to the money market account to hold the matured funds. Elizabeth Eureste seconded the motion. The motion passed 4–0, with one abstention (James Rannefeld).

12.) Seth MCO Contracting Agreement

Mr. Pascasio shared that someone had previously commented on keeping up with the organization's MCO contracting – Mrs. Schrieber self-identified as that person – and is requesting assistance in reviewing the district's Managed Care Organization (MCO) contracts and credentialing services. He informed the Board of previous experience with such an organization; SETHS, and their partnership with, Managed Care Partners, that the collaborative currently consists of approximately 10 members and offers a more robust range of services in managed care contracting and credentialing. Elizabeth Eureste made a motion to authorize Robert Pascasio to move forward with the contract with SETH. Rosa Schreiber seconded the motion. The motion carried unanimously, 5–0.

Chair Julie Jones moved the meeting to Executive Session at 6:44 pm

The Board returned to the Open Session at 7:05 pm

13.) Medical Staff Report -

Elizabeth Eureste made the motion to approve the report, 2nd by Brandi Gloria. All in favor motion carries 5-0.

Adjourn

There being no further business to consider, Meeting adjourned at 7:06 p.m.- Motion by Brandi Gloria, 2nd by James Rannefeld Motion passed 5-0.

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Concho County Hospital Board President **Date**