CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho Medical Clinic East, Lobby on April 26, 2022 at 5:30 PM.

II. **Board of Directors:**

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Anita Aguilar	Member
	Donna Magill	Member
	Wade Ellison	Member
	Richard Doane	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Ramona Sloan	Director of Nursing
	Melanie Lozano	Finance Manager
	Michelle Saucedo, RN	QA/Trauma Manager
	Randy Dunaway	Public

III. **Open Forum for Public Comment**
Mr. Dunaway heard from Mr. Sanders about his vacated seat on the hospital board. He showed interest in filling the spot if the Board chooses.

IV. **Approval of March 22, 2022 Minutes**
Mrs. Magill made a motion to approve the March 22, 2022 minutes as presented. Ms. Brosig seconded the motion, passed 6-0.

V. **Discuss resignation of Board member and possible replacement**
Mr. Sanders resigned as a Board member because he moved out of Concho County. Mr. Sanders remaining term has 1 year left. Ms. Brosig suggested that they make the vacant seat public first before making a decision. Mr. Frazier stated the open spot will be advertised and discussed again next meeting.

VI. **Nurse Staffing Committee Report**
Ramona Sloan relayed to the Board that the nurse staff committee is required to come to the Board twice a year with their staff committee report. The committee looks at staffing issues and patient outcomes that are nurse staff related such as falls or medication errors. There

hadn't been a meeting since May, so the first meeting of this year was last week. The committee reviewed the regulation for the committee, the staffing policy and nurse sensitive outcomes. The staffing plan was approved with 1 RN, 2 LVNs and 1 Aide being staffed for a patient census of 0-12. There are no staffing issues at this time; however, some spots are being filled by agency nursing instead of full-time employees.

VII. **Business Items**

A. Monthly Performance Improvements/QA Monitors

Mrs. Saucedo informed the Board that Ms. Sloan and herself completed the training for ActionCue and reports have been printed. Surveyors will be here May 4th and 5th for the Trauma Level IV redesignation. New PIs to be put in place are: tracking documentation, trauma activation, intake and output charted by CNAs, vitals signs that consist of a temperature being put in the chart every hour and reasons for greater than 2 hour transfer time to a higher level of care.

B. Billing & Revenue Cycle Management

Mrs. Aguirre reported that the aging report is looking better for the month of March. She stated that we have been receiving payments from the Detention Center payors.

C. Financial Statement and Accounts Payable

Mrs. Lozano reported that March was a really good month for cash collections, $1,769,372 and total expenses of $877,532. She also reported that the hospital's payable to Medicare was $556,249, so that would bring the monthly expenses to 1.4 million. Medicare is also adjusted the per diem rate for the current year, and the hospital owed another $179,000 that was paid in April.

D. Review and Approval of Policies

There were no policies needing approval at this time.

E. Staff Appointments

Ms. Sloan stated that there are 3 staff appointments needing approval: Jason Pack and Chadwick Barrs with Rad Partners and Steven Alexander with Concho County Hospital. Ms. Brosig made a motion to approve the 3 staff appointments. Mrs. Aguilar seconded the motion, passed 6-0.

VIII. **Chief Executive Officer's Report**

- COVID Vaccine Mandate – The hospital is still testing all unvaccinated employees at the beginning of their work shifts. As the positive patients lessen, so will the compliance requirements for testing. Robots will now only be used in spot situations only where a positive patient has been.
- Nursing Home Project Update – HHSC approved the application. It was learned from HHSC that the hospital has 60 days from date of approval to put up a surety bond. The bond is half a million dollars and will cost about $35,000. The hospital will have 2 years from the date of the bond to start construction.
- Campus Planning Report – The campus planners were here the first part of April. An email will be sent to the board members that will show everything mapped out

theoretically where everything will sit and rest on the property. City has approved 300,000 square feet for water and sewage.

- Recruiting – The hospital is still looking for a psychiatrist.
- Board Evals Etc – Mr. Lady will be getting the evaluations to the Board members, and they can return them at the next meeting.
- Conference – Members discussed which part of the meetings they will be registered for, and where they will be staying so reservations could be made.
- Other – The Solar Farm wanted it mentioned that they will be adding to the solar farm. The price transparency is up on the website.

IX. **Executive Session**

There was no need for executive session at this meeting.

X. **Action from Executive Session**

None

XI. **Adjournment**

With no further business, Ms. Brosig made a motion to adjourn the meeting at 6:13pm. Mr. Doane seconded the motion with all in favor.

_______________________ Date 5/24/22