CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

1. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on May 22, 2018 at 5:34 pm.

Board of Directors:	Brent Frazier	President
	Julie Cox	Member
	Leah Brosig	Vice President
	Richard Doane	Member
	Heather McCulloch	Secretary/Treasurer
Absent:	Jack Hernandez	Member
	Eric Sanders	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Revenue Cycle Manager
	Melanie Lozano	CFO
	Victoria Ramirez	Guest

2. **Oath of Office of Newly Elected Members**
Oath of Office was administered to Mr. Doane and Mrs. Brosig by Victoria Ramirez.

3. **Appoint Individual for Vacant Precinct 3 Seat**
Mrs. Leah Brosig moved to appoint Mr. Brent Frazier to vacate the seat of Precinct 3, Mr. Richard Doane seconded the motion. Motion passed 4-0. Mr. Frazier, was then administered the Oath of Office by Victoria Ramirez.

4. **Election Officers for CCH Board of Directors**
Mrs. Brosig elected to reappoint Brent Frazier as President, all were in favor with no one opposing. Mrs. Cox nominated Leah Brosig as Vice President, all were in favor with no one opposing. Mrs. Cox also elected to reappoint Heather McCulloch as Secretary/Treasurer, all were in favor and no one opposed.

5. **Open Forum for Public Comment**
There was no comment from the public.

6. **Approval of April 2018 Minutes**
Mrs. Brosig made a motion for approval of the April 24th meeting, Mr. Doane seconded the motion. Motion passed 5-0.

7. **Financial Statement and Accounts Payable for April 2018**
The board reviewed the financial statements and accounts payable for April 2018 and moved on to the next agenda item.

8. **Approval of Policies**
Mrs. Aguirre presented a summary list of policies that were approved by the policy committee, Mr. Frazier made a motion to approve policies as presented, Mrs. McCulloch seconded the motion. Motion passed 5-0.

9. **Monthly Performance Improvement/QA Monitors**
The board reviewed the monthly performance Improvement QA Monitors.

10. **Administrator's Report**
Mr. Lady spoke of the AR changes in the financial statements are results of the adjustment for the Sleep Program, for the cancellation of the contract. The last adjustment will come out next month. Bonus checks that were approved for employees were handed out at the beginning of the month, full-time employees received $300 and part-time $150. Employees appreciated this gesture with numerous Thank You cards being sent. 100% of the Patient Satisfaction Survey's have come back positive. $300 was given to Project Graduations for Eden, Menard & Paint Rock, numerous Thank You cards from the kids were received. The hospital also gave burritos for Teacher's Week to Eden, Menard, & Paint Rock. A storm that came through 2 weeks ago caused a power outage, the generator came on 1 minute after we lost power and at that time we had 3 traumas and 1 walk-in ER. Mr. Lady stated that he will be sending a stern letter to Frontier about our Rural Area and the internet service they provide. It went out right in the middle of our trauma then we went 3 days without service. Mr. Lady will also be placing the write up to the Editor. We are now 99.9% with top of the line cyber security, the hospital is also at 93% on the replacement rate for the outdated equipment. 4PC's and 1 Laptop will also need to be replaced in the future an at that time we will be at 100% for all updating the equipment. Phone systems have recently been updated as well and are more secure and better use for our patients. Priscilla found 2 mistakes in the inventory so we got the company to come back and do preventative maintenance and write up the policies.

11. **Executive Session-Strategic Planning & Personnel Items**
The board went into executive session at 6:05PM.

12. **Action from Executive Session**
The executive session ended at 6:30 PM. There was no action from Executive Session.

13. **Adjournment**
Meeting adjourned at 6:30PM.

________________ Date 6/26/18