CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho County Hospital, Dining Room on May 24, 2022 at 5:33 PM.

II.

Board of Directors:	Brent Frazier	Vice President
	Donna Magill	Secretary/Treasurer
	Anita Aguilar	Member
	Richard Doane	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Michelle Saucedo, RN	QA/Trauma Manager
	Cathy Ator	Public

III. **Open Forum for Public Comment**
There was no comment from the public.

IV. **Election of Board Officers**
Brent Frazier nominated Leah Brosig for President with a second by Anita Aguilar. With no other nominations, Leah Brosig was voted President, 4-0. Mrs. Aguilar nominated Brent Frazier as Vice President with a second by Richard Doane. With no other nominations, Brent Frazier was voted Vice President, 4-0. Mrs. Aguilar nominated Donna Magill for Secretary/Treasurer with a second by Mr. Doane. With no other nominations, Donna Magill was voted Secretary/Treasurer, 4-0.

V. **Update of Eden State Bank and First State Bank Signature Cards**
Mrs. Magill made a motion to remove Eric Sanders from the Eden State Bank signature cards and add Donna Magill, and also to include Leah Brosig, Brent Frazier and Brian Lady on the First State Bank of Paint Rock signature cards. The motion was seconded by Mrs. Aguilar with everyone in favor.

VI. **Approval of April 26, 2022 Minutes**
Mrs. Magill made a motion to approve the April 26, 2022 minutes as presented. Mr. Doane seconded the motion, passed 4-0.

VII. **Discussion with and possible action of appointment to vacant Board seat**

Cathy Ator introduced herself to the Board and stated that she knew of the Board vacancy and that she was interested. She told the Board that she has been helping with the Ladies Auxillary and is a neighbor of Leah Brosig. She grew up in a small town community and has a heart for the rural. Mrs. Aguilar suggested tabling this discussion for a decision next month when the other members can be present. Mrs. Magill seconded the motion, 4-0. Mr. Frazier made the comment that if there are just 2 interested, then the Board can vote one in, but if the 5 that have said they are interested in the vacant seat show up, they may have to wait for the next election.

VIII. **Business Items**

A. Monthly Performance Improvements/QA Monitors

Michelle Saucedo stated that she's made some PI adjustments to monitor 5 items that had become an issue again. These were brought up in the recent trauma survey. She has seen an increase of 30-40% of improvements from March to April.

B. Billing & Revenue Cycle Management

Priscilla Aguirre presented the admission report and aging analysis for April. She stated that April had more revenue than March and more payments have been received this month.

C. Financial Statement and Accounts Payable

Melanie Lozano informed the Board that the Financial Summary has been updated to reflect the cost report payables due to Novitas. She said that inpatient and swingbed cash collections were up. For the month of April, there were $568,378 cash collections to $904,112 of expenses, but for the year the hospital is still showing cash over expenses of about $600,000.

D. Review and Approval of Policies

There were no policies needing approval at this time.

E. Staff Appointments

There were no staff appointments needing approval at this time.

IX. **Chief Executive Officer's Report**

- COVID Vaccine Mandate – The weekly testing for exempted employees has been dropped. There has been a small resurgence of Covid in the community.
- Nursing Home Project Update – A Surety Bond needs to submitted to guarantee that the nursing home project will be followed through. HHSC is requiring a minimum of $500,000 Surety Bond.
- Campus Planning Report – In order to get the process started, a preliminary draft campus plan had to be submitted. The first draft was received about a week ago and the housing is in the wrong place in Mr. Lady's opinion.
- Recruiting – Mr. Lady informed the Board that he is looking into using the CMC East building space for an intensive outpatient geropsych program. The rural health clinic has added a midlevel, and he should be seeing more patients by next month. Mr. Doane questioned if the rural health clinic is not going to be moved to CMC East

anymore. Mr. Lady responded that a move doesn't seem cost effective at this time. Mr. Doane suggested that the hospital get the clinic in Eden going and fixed before starting another project. Mr. Frazier suggested getting something going in the vacant building like an urgent care clinic a few days a week to try and capture patients from Menard.

- Board Evals – Mr. Lady stated that all members should've received their board evals in the mail. They will be disclosed at the next meeting when all are received.
- Conference – 3 Members are attending the conference and all rooms have been booked.
- Other – CEO Bonus – Community health needs assessment will be done in June. There will be 4 meals with 6-8 community members for each meal. Due to the lack of rainfall, the CCH Kaboom doesn't seem feasible. Board members discussed a street dance or other event maybe could substitute for the fireworks of the July 4th celebration. The trauma survey was completed recently and it did very well with a few deficiencies. The solar farm company has been in contact with the hospital and is looking to expand their existing solar farm. Mr. Lady reminded the Board that it is the time for the annual review and bonus for CEO. Mr. Frazier stated that the discussion would continue in Executive session.

X. **Executive Session**
The Board went into Executive Session at 6:51pm to discuss personnel matters.

XI. **Action from Executive Session**
The Board came out of Executive Session at 7:25pm. Mrs. Magill made a motion to give the CEO a $45,000 bonus. Mr. Doane seconded the motion with everyone in favor. Mr. Frazier made a motion to award Eric Sanders a $100 gift card to Jacoby's for his services. Mrs. Magill seconded the motion with everyone in favor.

XII. **Adjournment**
Mr. Doane made a motion to adjourn the meeting at 7:28pm. Mrs. Magill seconded the motion with all in favor.

[signature]
CCH Board President

Date June 28, 2022