CONCHO COUNTY HOSPITAL DISTRICT

MEETING MINUTES

STATE OF TEXAS

COUNTY OF CONCHO

1.) Call to Order

The Concho County Hospital District Board of Directors met in Eden, Texas at the Concho Medical Clinic Lobby, 551 Eaker Street, on Tuesday May 27, 2025, at 5:30 p.m.

2.) Roll Call & Attendance

Board Members

Julie Jones, President

Rosa Schreiber, Vice President

James Rannefeld, Member

Brandi Gloria, Secretary

Elizabeth Eureste, Member

Anita Aguilar, Member

Priscilla Aguirre, Member- Absent

Other Present

Sheri Lowe, HR Manager & Admin Assistant

Robert A. Pascasio, Interim CEO

Jonathan Phillips, Remote CFO

Mackenzie Hopkins, Radiology

Will Jones

Stephanie Jones

Leas Grumbles

3.) Public Comments

Comments from Lesa Grumbles were made regarding the Vacancy on the Board of Directors

4.) Swearing in of New Board Members

Stephanie Jones

Anita Aguilar

5.) Officer Elections

President

Julie Jones opened the discussion regarding officer elections and suggested maintaining the current officer positions.

Rosa Schreiber initially moved to retain all current officers in their respective roles, with a second by Brandi Gloria. However, an alternative motion was made by Anita Aguilar to appoint Rosa Schreiber as President. In response, Rosa Schreiber withdrew her original motion and instead moved to appoint Julie Jones as President. The motion was seconded by Brandi Gloria and passed with a vote of 4–1, with Anita Aguilar voting in opposition.

Vice President

Julie Jones moved to appoint Rosa Schreiber as Vice President. The motion was seconded by Brandi Gloria and approved with a vote of 4–1, with Anita Aguilar voting in opposition.

Secretary

Brandi Gloria moved to appoint Stephanie Jones as Secretary. Julie Jones seconded the motion, which passed with a vote of 4–1, with Anita Aguilar voting in opposition.

Julie Jones will serve as President, Rosa Schreiber as Vice President, and Stephanie Jones as Secretary.

6.) Approval of Board Minutes

a.) April 22, 2025, Regular Meeting

President Julie Jones called for a motion to approve the minutes of the regular meeting held on April 22, 2025. Rosa Schreiber moved to approve the minutes as presented, and the motion was seconded by Brandi Gloria. Anita Aguilar abstained, citing her absence from the April meeting.

Anita Aguilar also raised a concern regarding the requirement of a minimum of four affirmative votes for the motion to pass. As the vote resulted in 3 in favor and 1 abstention, the motion did not meet the required threshold. Consequently, the item was tabled for consideration at a future meeting.

7.) Finance Report

Interim CFO Johnathan Phillips presented the financial statements to the Board. He informed the Board that data collection for the annual audit is still underway and that updates are expected soon. During the presentation, Board members raised several questions regarding Accounts Payable and Accounts Receivable disbursements. Both Mr. Phillips and Interim CEO Robert Pascasio provided clarification and addressed all inquiries.

Mr. Phillips also noted that the months of April through August are typically slower in terms of financial activity due to the seasonal impact of the summer period.

8.) CEO Report

Interim CEO Robert Pascasio presented the report included in the Board packets and highlighted the accompanying Human Resources Report. He noted that he would be happy to answer any questions from the Board regarding the information provided.

9.) HR Manual Revision; Probationary Employment Period

Interim CEO Robert Pascasio presented to the Board a proposed revision to the HR Manual, recommending the implementation of a 90-day probationary period for newly hired regular employees. This update aims to align the organization's policies with current HR best practices and applicable employment laws.

10.) Establish "Draft" Bank Accounts

Interim CEO Robert Pascasio addressed the Board regarding the use of the Trubridge system, and the terms outlined in a proposed McKesson "Pay Provider" contract related to the pharmacy. He noted that several vendors, including McKesson and others, require the ability to directly debit the district's bank account.

Pascasio expressed concerns regarding the district's ability to effectively manage cash flow under this arrangement, as well as the potential for complications in relation to Texas public funds statutes.

To address these concerns, Pascasio requested Board authorization to establish one or more dedicated "Draft" bank accounts. These accounts would be set up with the same authorized signatories as the district's other accounts. The key difference is that these accounts would only hold minimal funds necessary to remain active and would be used exclusively for vendors that require direct debit access.

Upon establishment, the district would work to transition all applicable vendors currently debiting the main operating account to the new draft accounts, thereby safeguarding the district's primary funds while still meeting vendor requirements.

11.) Discuss Board Vacancy

Interim CEO Robert Pascasio informed the Board that, as of this meeting, a vacancy now exists on the Board of Directors due to a ruling issued by the Secretary of State of Texas through the Concho County Clerk's Office. He stated that the Administration is awaiting directions from the Board regarding how to proceed in supporting any efforts to fill the at-large position.

A motion was made by Anita Aguilar to post the opening for the vacant position; however, the motion did not receive a second. Subsequently, Rosa Schreiber made a motion to table the item until the next meeting, noting that there will be one vacancy at that time. The motion was seconded by Brandi Gloria and passed with a vote of 4–1, with Anita Aguilar voting against.

12.) Care Assistance P&P Statement 2nd Posting

Interim CEO Robert Pascasio addressed the Board regarding the second posting of the Care Assistance Policy & Procedure Statement, which includes the required community notice provisions. He noted that, given the current point in the district's fiscal year, postponing action for one additional meeting would not cause any operational disruption.

Mr. Pascasio emphasized the importance of further discussion on the responsibilities associated with the Care Assistance Program, including charity care and financial assistance. He acknowledged that the administration is aware of the remaining questions and recommended delaying action to allow Board Member Stephanie Jones additional time to review the materials and to give all members an opportunity to seek further clarification.

A motion to table the item until the next regular meeting was made by Anita Aguilar and seconded by Rosa Schreiber. The motion passed unanimously with a vote of 5–0.

Chair Julie Jones moved the meeting to Executive Session at 6:39 pm

The Board returned to the Open Session at 7:35 pm

No Action from Executive Session

13.) Medical Staff Report –

Medical Staff did not meet in May due to the Trauma Certification survey

Adjourn

There being no further business to discuss, the meeting was adjourned at 7:39 p.m. The next meeting is scheduled for 5:30 p.m. The motion to adjourn was made by Brandi Gloria, seconded by Stephanie Jones, and passed unanimously with a vote of 5–0.

Julie M. Jones ____________________ 06/24/2025

Concho County Hospital Board President **Date**