CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

Public hearing to consider and to act upon a Resolution to consider an amendment to a previously approved Tax Abatement Agreement with 224WB 8me, LLC within an amended Reinvestment Zone created by the Concho County Commissioners Court, pursuant to the provisions of the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code.
The public hearing began at 5:31pm. Mr. Lady explained to the Board that the presenter from KEI and the attorney were not able to attend the hearing. An extension of the time is needed for the solar farm to come online. Richard Doane made a motion to amend the previously approved Tax Abatement Agreement with 224WB 8me, LLC within an amended Reinvestment Zone created by the Concho County Commissioners Court, pursuant to the provisions of the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code. Anita Aguilar seconded the motion with all in favor.

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho County Hospital, Dining Room on June 28, 2022 at 5:34 PM.

II. **Board of Directors:**

Board of Directors:	Leah Brosig	President
	Brent Frazier	Vice President
	Anita Aguilar	Member
	Richard Doane	Member
	Wade Ellison	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Ramona Sloan	Director of Nursing
	Michelle Saucedo, RN	QA/Trauma Manager

III. **Open Forum for Public Comment**
There was no comment from the public.

IV. **Approval of May 24, 2022 Minutes**
Brent Frazier made a motion to approve the Board minutes from May. Mrs. Aguilar seconded the motion, passed 5-0.

V. **Discussion with and possible action of appointment to vacant Board seat**
Randy Dunaway and Cathy Ator both attended previous meetings expressing their interest in filling in the vacant Board seat. The Board discussed whether to vote and appoint one to the Board or wait and let them apply for a seat on the Board at the next election. Mr. Doane made a motion to wait until the May election instead of appointing someone to fill the vacancy. Mr. Frazier seconded. Motion carried 5-0.

VI. **Business Items**

A. Monthly Performance Improvements/QA Monitors
Michelle Saucedo stated that she is tracking some issues with trauma. When she began as trauma coordinator the program was 25 percent compliant, and she has it now at 80-85 percent, to be closed it has to be 95 percent. She also informed the Board that she would be submitting the action plan for survey at the end of the week and schedule a meeting for redesignation of the Level IV trauma. Ramona Sloan explained that the prescription rate is up from the previous month. There was one c-diff case that was admitted from the ER and a hospital acquired UTI which is rare for this facility. Other infection control was normal with no issues.

B. Billing & Revenue Cycle Management
Priscilla Aguirre explained the admission form attached. The report is broken down by service and has the current month and year to date numbers as well as last year's numbers for comparison. She informed the Board that payments are slowly coming in from the prison.

C. Financial Statement and Accounts Payable
Melanie Lozano responded to Mrs. Aguilar's question of why the rural health clinic revenue for the month was $53,609 when it was $118,079 last year. The difference in this amount was due to the clinic obtaining it's numbers and charges from multiple months were being entered at this time last year to get caught up. Mrs. Aguilar then asked what the amount in the past filing deadline account. Mrs. Aguirre explained that these could be deficiencies in a chart that does not allow for the bill to go out or if a number has not been obtained within the 3 months to bill. Mrs. Lozano pointed out to the Board that $250,000 was received this month in a relief fund stimulus and resulted in the hospital having a loss of $36,101 for May. Had the hospital not received that money the loss would've been much greater. The hospital is still showing a profit for the year of $160,140. Leah Brosig asked about the Bad Debt account, Mrs. Lozano explained that the provision is figured at 12 percent of gross patient revenue for the month. Mrs. Lozano went on to explain the Financial Summary report that shows a cash balance at the end of the month of $5,474,691.

D. Review and Approval of Policies
Mrs. Aguirre explained that the policies are reviewed by the policy committee and the summary is brought to the Board. If at any time the Board wishes to review the actual policies, those can be brought to the meeting. Wade Ellison made a motion to approve the pharmacy policies approved by the policy committee. Mr. Doane seconded, passed 5-0.

E. Staff Appointments
There were no staff appointments needing approval at this time.

VII. **Chief Executive Officer's Report**

- COVID Vaccine Mandate – Mr. Lady stated the hospital is compliant in this area. Even though some hospitals in the area are dropping their mask mandates, Concho County Hospital still requires masks to be worn in the facility.
- Nursing Home Project Update – Last meeting a surety bond was discussed being purchased for the HHSC application; however, a letter of credit from First State Bank of Paint Rock was done instead of purchasing the bond.
- Campus Planning Report – There is a mobile home that is sitting on the property that will be removed soon.
- Recruiting – A physician from around the area has contacted Mr. Lady showing interest in coming to the hospital. She will be covering the Concho Medical Clinic on July 20th and 21st while Dr. Papillion is away.
- Other – A new billboard will be put up that can be seen when you are leaving San Angelo. The hospital logo is being updated. The central supply room and the vault for the CT are being redone. Community Health Needs Assessment is being held July 20th and 21st in Eden, Paint Rock and Menard. An active shooter walk through will be held at the hospital on July 13th. A threat assessment has already been held for the clinic and the hospital. Fireworks have been banned in Concho County, so there will be no CCH Kaboom in July. The Detox program at the hospital has ended.

VIII. **Executive Session**
There was no need for executive session at this meeting.

IX. **Action from Executive Session**

X. **Adjournment**
Mr. Ellison made a motion to adjourn the meeting at 6:27pm. Mr. Frazier seconded the motion with all in favor.

______________________ Date 7/26/22