CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

I. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Concho County Hospital, Dining Room on August 23, 2022 at 5:30 PM.

II. **Board of Directors:**

Board of Directors:	Leah Brosig	President
	Brent Frazier	Vice President
	Donna Magill	Secretary/Treasurer
	Anita Aguilar	Member
	Wade Ellison	Member
Others Present:	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Michelle Saucedo, RN	QA/Trauma Manager
	Pamela Gearn, RN	Interim Director of Nursing
	Kristi Mickelson	Public

III. **Open Forum for Public Comment**
There was no comment from the public.

IV. **Approval of July 2022 Board Minutes**
Donna Magill made a motion to approve the Board minutes from July 2022 as written. Brent Frazier seconded the motion, passed 5-0.

V. **Business Items**

A. Monthly Performance Improvements/QA Monitors
Michelle Saucedo stated that 2 PIs were added, stocking and monitoring expired items in central supply and implementing a new coaching form for nursing. Radiology is monitoring CTAs. She is going to get with all departments to make sure everyone has a PI going on. Pamela Gearn reported that there were 17 infections for the month of July and all were community acquired. The prescription rate for July was down from last month.

B. Billing & Revenue Cycle Management
Priscilla Aguirre presented the revenue cycle reports for July 2022. Mrs. Magill asked about the PT stats. Mrs. Aguirre replied that the initial admission is counted as 1 patient even though they may come 3 times a week for a month.

C. Financial Statement and Accounts Payable
Melanie Lozano reported that July was not a good month for the hospital. Cash receipts were down and revenue was down. She reported that there were about $150,000 of IGTs paid in July and the money will not be deposited until August.

D. Review and Approval of Policies
There were no policies needing approval at this time.

E. Staff Appointments
Mr. Frazier made a motion to approve the staff appointments as presented. Mrs. Aguilar seconded the motion. Passed 5-0.

F. Presentation of Draft 2023 Budget
Mrs. Lozano explained to the Board that the hospital has collected more money so far than was budgeted. Part of the increased receipts were the over payments from Novitas that was paid back this year through the cost report. She explained that some supplies are running higher and contract nursing has had to be used because of vacancies in nursing positions. Mr. Frazier asked what is the cost of an agency nurse compared to wages and benefits of a full time employee. The cost for their travel and wages exceeds that of a full time employee.

G. Discuss and Vote on Airmed Contract for County
Mrs. Lozano informed the Board that the cost of $18,795 has not changed for the Airmed Contract. Mr. Frazier made a motion to approve the Airmed Contract for the county. Mrs. Aguilar seconded the motion. Passed 5-0.

H. Discuss and Vote on concrete work at CCH ER entrance
Mrs. Aguirre stated that the concrete work should cost around $12,500 and Mr. Lady is awaiting a response from the city on the distance that the work can go out towards the nursing home. It shouldn't cost over $25,000. Mr. Frazier made a motion to approve up to $25,000 of concrete work to repair the ER entrance. Seconded by Mrs. Aguilar. Passed 5-0.

I. Discuss and Vote on Water and Sewer proposal for Nursing Home
Mrs. Magill made a motion for Brian to issue an approval letter assigning a point of contact for the water and sewer proposal for the Nursing Home. Mr. Frazier seconded the motion. Passed 5-0.

VI. **Chief Executive Officer's Report**
Mr. Lady was ill and couldn't be present for the meeting. Mrs. Aguirre informed the Board that the grant from Texas Park and Wildlife is looking good for the bike trail. The community health needs assessment summary meeting will be August 29th at 5:30pm at the Multi-Purpose Center. The hospital is having a health fair on October 20th at the Burnes Civic Center.

VII. **Executive Session**
The Board went into executive session at 6:01pm.

VIII. **Action from Executive Session**

The Board came out of executive session at 6:30pm. There was no action from executive session.

IX. **Adjournment**

Mr. Ellison made a motion to adjourn the meeting at 6:30pm. Mr. Frazier seconded the motion with all in favor.

Leah Brosig
CCH Board Pres.

Date 9-27-2022