CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

1. **Call to Order**
The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on August 28, 2018 at 5:36 pm.

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Julie Cox	Member
	Jack Hernandez	Member
Others Present:	Brian Lady	CEO
	Melanie Lozano	CFO
	Priscilla Aguirre	Hospital Operational Manager

2. **Open forum for public comment**
There was no public comment

3. **Approval of July Minutes**
Mrs. Brosig provided names from previous meeting in order to correct Jane & John Doe on our previous minutes. Bill Peacock, Judy Uherek, Sam Middleton, Danny Spetzstausser will be added to the previous minutes.
Mrs. Brosig made a motion to approve July minutes with exception of correction of names, Jack Hernandez seconded the motion. Motion passed 4-0.

4. **Financial Statement and Accounts Payable for July 2018**
Financial Statements were reviewed. New reports (Revenue Cycle Dash Board, Worxhub, Aging AR) were introduced to the board. Reports were discussed and explained by Mr.Lady and Priscilla.

5. **Board Resolution for Level IV Trauma Hospital Designation**
Leah made a motion that they adopt the resolution on a Level 4 Trauma Center, Julie 2nd motion. 4-0

6. **Discussion of 2019 Budget**
Mrs. Lozano passed out the Budget to Actual report through July of 2018. She explained most of the actual expenses and revenues are within expectations of the budget. She informed the board that the 2019 budget will be fairly similar to the 2018 budget with the exception of the accounts that are overstated. Mr. Lady also let the board know that there are a few items that will probably require an amendment to the 2019 Budget, such as, what will be decided during the year about a clinic.

7. **Discussion of Tax Rate**
Mr. Frazier informed the board that if they decide to go with the effective tax rate that was given, then no further action is required. However, if they decide to choose a tax rate over the effective rate, then 2 hearings will need to be scheduled before the board meets to adopt the tax rate. The effective tax rate for the year is .2699391, which will result in collecting almost what we collected last year. The tax rate for last year was .2898, and the roll back rate for this year is .29153425. The board went into discussion of the pros and cons of raising taxes in the county. The board went on to decide to propose the tax rate at .2750, which is slightly higher than the effective rate, but lower than last year's rate and the roll back rate. The dates for the public hearings will be set on the next agenda item.

8. **Scheduling Date for Public Hearing**
The board discussed what days and times would work for everyone to schedule the public hearings. The dates decided for the public hearings are September 13th & 25th at 5:30PM. Mr. Frazier will take the proposed tax rate and hearing dates to the county tax office to publish in the newspaper.

9. **Approval of Policies**
Mrs. Brosig made motion to approve policies based upon the committee's recommendations, Mr. Hernandez seconded the motion, and motion passed 4-0.

10. **Monthly Performance Improvement/QA Monitors**
The monthly performance improvement/QA Monitors report was unavailable at the time of the meeting, so the board decided to table this to the next meeting.

11. **Discussion of Conference**
A discussion was held on the expectations of the conference/meetings, and a decision was made to re-discuss at the next board meeting.

12. **Administrator's Report**
Mr. Lady stated that we are 100% caught up on all our devices and workstations, and our cyber security is at 99.999% secure. He thanked the board for allowing the upgrade of equipment and the continued use of Cal-Tech for our IT, from which has helped increase our security rating. He informed the board that he will be sending some employees to Austin to speak about the importance of the level IV trauma designation for our small hospital.

13. **Executive session- strategic planning & personnel items**
The board went into executive session at 7:26pm to discuss strategic planning and personnel items.

14. **Action from Executive Session**
The board came out of executive session at 8:27pm. No action was taken.

15. **Adjournment**
The meeting adjourned at 8:27 PM. Called by Mr. Frazier

______________________ Date 9/25/18