

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

1. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on September 13, 2018 at 5:30 pm.

Board of Directors:	Brent Frazier	President
	Julie Cox	Member
	Jack Hernandez	Member
	Richard Doane	Member
	Eric Sanders	Member
Others Present:	Brian Lady	CEO
	Melanie Lozano	CFO
	Priscilla Aguirre	Hospital Operational Manager

2. Open forum for public comment

The floor was open for any members of the public to discuss the proposed 2018 tax rate of .2750. There was no comment from the public.

3. Adjournment

Mr. Doane made a motion to adjourn the meeting at 5:45pm. The motion was seconded by Jack and passed 5-0.



Date 10-23-18

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

1. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on September 25, 2018 at 5:30 pm.

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Heather McCulloch	Secretary/Treasurer
	Jack Hernandez	Member
	Richard Doane	Member
	Eric Sanders	Member
Others Present:	Melanie Lozano	CFO
	Priscilla Aguirre	Hospital Operational Manager

2. Open forum for public comment

The floor was open for any members of the public to discuss the proposed 2018 tax rate of .2750. There was no comment from the public.

3. Adjournment

Mr. Frazier called the meeting at 5:45pm.

Date _____

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

1. Call to Order

The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on September 25, 2018 at 6:00 pm.

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Heather McCulloch	Secretary
	Jack Hernandez	Member
	Richard Doane	Member
	Eric Sanders	Member
Others Present:	Melanie Lozano	CFO
	Priscilla Aguirre	Hospital Operational Manager

2. Open forum for public comment

There was no comment from the public.

3. Approval of August Minutes

Mr. Doane made a motion to approve the August minutes, seconded by Mrs. Brosig. Motion passed 6-0.

4. Financial Statement and Accounts Payable for August 2018

The board reviewed the Financial Summary for the month of August. Year to date the hospital has collected more cash than expenses. Mrs. Lozano made the comment that the inpatient census has still been very low this year. A few questions were asked about the AP listing, and the board went on to review the revenue cycle reports and maintenance work orders presented by Mrs. Aguirre.

5. Approval of 2019 Budget

Mrs. Lozano presented the Budget for 2019. She mentioned that it may have to be amended during the year because of what the board decides to do about the clinic. We did include items for software and renovation of the building for the clinic in the upcoming budget. Mrs. Brosig made a motion to approve the 2019 Budget as presented, Mr. Hernandez seconded the motion. Motion passed 6-0.

6. Adoption of Tax Rate

Mr. Doane motioned to adopt the 2018 Tax Rate at \$0.2750. The motion was seconded by Mrs. Brosig, and passed 6-0.

7. Approval of Policies

Mrs. Brosig made a motion to approve the policies presented by the policy committee. Mrs. McCulloch seconded the motion and passed 6-0.

8. **Approval of Funding for Environmental Assessment**
Mrs. Brosig motioned to approve the funding for the Environmental Assessment for the property, seconded Mr. Hernandez. Motion passed 6-0.
9. **Monthly Performance Improvement/QA Monitors (July & August)**
Mr. Sanders asked about the medication error in the report. Mrs. Aguirre explained that the Nursing Staff failed to enter medication at the proper time in which caused the attending doctor to order a 2nd dose of the medication. Another issue is vital signs on trauma patients. Mrs. Aguirre will be following up with Mr. Wagner to see if proper disciplinary action has been used, and see if he or Lindee Pyle can attend next month's meeting to explain these reports.
10. **Administrator's Report**
Mr. Frazier mentioned that Concho County Appraisal District approved their final budget, and the vehicle allowance was removed from the proposed budget.
11. **Expectations of Conference/Meetings**
The Board discussed whether members plan on attending next year's conference. The conference will be in San Antonio on July 18-20 of 2019, and the members plan on attending, and asked that rooms start being booked for all to attend. A suggestion was made for the rooms to be booked through the hotel instead of a 3rd party booking agency.
12. **Executive Session – Strategic Planning & Personnel Items**
There was no executive session.
13. **Action from Executive Session**
With no executive session the Board moved on to Adjournment.
14. **Adjournment**
With no other business, Mrs. Brosig made a motion to adjourn the meeting at 6:43pm. Mrs. McCulloch seconded the motion. Motion passed 6-0.



Date 10-23-18