CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES

STATE OF TEXAS
COUNTY OF CONCHO

1. **Call to Order**

The Concho County Hospital Board of Directors met in Eden, Texas at the Health and Wellness Center on October 22, 2019 at 5:30 PM.

Board of Directors:	Brent Frazier	President
	Leah Brosig	Vice President
	Julie Cox	Member
	Mary Castanuela	Member
	Richard Doane	Member
	Ricky Thomas @5:52pm	Member
Others Present:	Brian Lady	CEO
	Priscilla Aguirre	Hospital Operations Manager
	Melanie Lozano	Finance Manager
	Dr. Papillion	Medical Staff
	Dr. Horne	Medical Staff
	Bill Elrod	Public
	Cathy Ator	Public
	Anita Aguilar	Public
	Lillian Dolle	Public
	Ivie Spiller	Public
	Jane Doane	Public

2. **Open Forum for Public Comment**

There was no comment from the public.

3. **Introduction of Nneka Papillion, MD & CCH Auxiliary Presentation to Dr. Papillion**

Mr. Lady introduced Dr. Papillion to the Board of Directors. Members of the Concho County Hospital Auxiliary presented Dr. Papillion with gifts welcoming her to Eden and Concho County Hospital. The Board took a brief recess, so that the Auxiliary could take a picture with Dr. Papillion for the newspaper.

4. **Discuss Potential of CCH Selling Plot of Land**

The Board came back to order at 5:35pm. Mrs. Burnes was not able to attend the meeting. Mr. Frazier stated that Mrs. Burnes' concern was that the Hospital would block the road to where RVs wouldn't be able to get into her property. Ms. Brosig made a motion to leave Park Lane Road open and accessible to local businesses and to the public. The motion was seconded by Mr. Doane, and the motion passed 5-0. Mr. Lady stated that Dr. Horne was driving from Mason, so the Board moved the Medical Staff Report to later in the meeting.

5. **Approval of September Minutes**
Mrs. Lozano stated that a correction was needed on the Tax Hearing meeting minutes. Mrs. Castanuela was typed on the minutes, but was not at that meeting. Ms. Brosig made a motion to approve the minutes of the Public Hearing for the Tax Rate with the above stated correction. Mrs. Castanuela seconded the motion, and motion passed 5-0. Ms. Brosig made a motion to approve the regular September 24th meeting minutes as presented. Mrs. Cox seconded the motion and motion passed 5-0. Mrs. Brosig made a motion to approve the minutes of the Public Hearing for the Proposed Budget as presented. Mr. Frazier seconded the motion, passed 5-0.

6. **Monthly Performance Improvement/QA Monitors**
Mrs. Aguirre explained to the Board that the new ActionCue program is being used, and the PI/QA reports are in a different format now. Ms. Brosig asked what the NEs were in the months prior. Mrs. Aguirre stated that those are months that we had no information available. Mrs. Castanuela asked if the 15 under 2019 on the Inpatient Days report was an average. Mrs. Aguirre stated yes if was, and as more months are completed the average will be updated. Mrs. Aguirre stated that this is the first month that the ActionCue is being utilized, and the old reports are still being run as well to compare for accuracy. It was discussed to make sure patient names are not visible on the reports.

7. **Billing & Revenue Cycle Management**
Mrs. Aguirre presented the Billing & Revenue Cycle Management Reports. Mr. Frazier asked how much of the private pay amount will be charity care in indigent. Mrs. Aguirre responded that the "sweep" of the hospital's accounts receivable just was performed this week, and the Board will be presented with results when available.

8. **Medical Staff Report**
Mr. Lady introduced Monte Horne, MD to the Board of Directors. Dr. Horned stated that he has worked at Concho County Hospital for 3 years now, and that he believes that there is a huge need for this facility to be here. Dr. Horne discussed with the Board his experience with the new contract physicians with Flint Medical Staffing. He has been very pleased with the physicians that have been working. He has been really impressed with Dr. Pain and Dr. Poteet. He stated that they are all Board Certified and come with good recommendations. The physicians that come want to work in rural communities. There have been a few physicians that have come that were not a good fit, and that information was directed to Flint. The majority scheduled now are all returning physicians. Dr. Horne also wanted to relay to the Board his impression of Dr. Papillion. She has started seeing patients in the hospital. He said that he believes the Board made a good hire, that The Hospital has a physician who is Board Certified and actively sought out a rural area, and she speaks fluent Spanish which is important in this area. The Board thanked Dr. Horne for making the trip from Mason to work at Concho County Hospital these last few years. He came at a time when the Hospital really needed an MD, and has brought stability and positive contributions to the Hospital. Dr. Horne complemented the nursing staff of the hospital, and stated that it has been a joy for him to work at the hospital.

9. **Financial Statement and Accounts Payable for September 2019**
Mrs. Lozano stated that the total days for this year was 316 which is 103 days less than last year. There were decreases in the inpatient and swing bed days, but a slight increase in detox days. She went on to discuss the Cash balance from the beginning of the year to the end of the year that went from $4,421,777 to $4,275,198. Considering all the changes and expenses

throughout the year of remodeling the house and clinic, the cash did not drop as much as expected. She stated that $576,749 of UC money was received in September. Overall, the Hospital just about broke even comparing cash ($7,379,097) and expenses ($7,381,709) for the year. Mr. Lady spoke of the wind turbines, that we should be receiving a check soon in the amount $333,900. Mrs. Castanuela asked what was the payable to State Comptroller Texnet. Mrs. Lozano explained that was the amount of the IGT for the UC money received. Mrs. Castanuela then asked who the Wilco Data vendor was, and Mrs. Lozano answered that they were the consultant company for the 340b program.

10. **Staff Appointments**
Mrs. Brosig made a motion to accept the recommendation of the Medical Staff to appoint Dr. Papillion to the Staff. Mr. Doane seconded the motion, passed 6-0.

11. **Approval of Policies**
There were no policies needing approval at this time.

12. **Administrator's Report**

- Mr. Lady stated the house was 100% complete, and Dr. Papillion is moved in. He complimented Mario Aguirre for all his work with the house renovations. All floors are in the clinic. The trunk for telecommunications is bigger than expected and adjustments are being made. The tables and equipment are in Dallas, but the floor wasn't completed yet, and couldn't be stored at the clinic. An Interior Decorating/Architectural Company from one of the Marketing Firms the hospital uses came and did a free consult.
- Mr. Lady informed the Board of the flu clinic in Eden and 41 flu shots were given. There were also representatives from A&M, Laura Bush Foundation and Air Med passing out information on their services to patients. The Lions Club performed vision testing, as well. The Paint Rock Flu Clinic will be October 23rd and the next day will be Menard.
- The employee Thanksgiving lunch will be on November 21st, and the Hospital Christmas Party is scheduled for December 14th. Mr. Lady informed the Board that invitations will be sent out.
- Mr. Lady informed the Board that the attorney of the Concho County Appraisal District (CCAD), Rusty Dean, contacted him about a meeting to voice his concerns he had to various taxing authorities. Those in attendance were Mr. Lady, Mr. Frazier, Misty Gandy and Celina Hemmeter. Mr. Lady and Mr. Frazier listened to his concerns and found that the Hospital has no percentage and no vote with CCAD. Mrs. Cox asked why that meeting was performed here and why Mr. Frazier represented the Board. Mr. Frazier explained that he was not there to represent the Board, that he just listened to his concerns. Mrs. Cox replied that, "we really don't need our hands involved in political c*@p." She then, stated that is why the hospital is in the situation it is with Arzenet wanting to purchase the road of the clinic property. Mr. Frazier stated that when the clinic property was purchased it was not known that the hospital owned all the way to the fence. Mrs. Burnes approached him that her survey showed that she owned to the fence, and the Hospital did as well. Her concern was that the Hospital would fence off the road blocking her access to the RV park. The city has been maintaining the road and has marked it as a street. The discussion then turned back to meeting with Mr. Dean. Mr. Frazier stated that he assumed that he was contacted because he was the President of the Hospital Board. Mrs. Cox voiced her opinion about Mr. Frazier meeting with people from the

community without the Board's approval. The Hospital and Board have enough on their plate without getting involved with something that does not affect Hospital business. Mr. Doane stated that if Mrs. Cox does not agree with how Mr. Frazier is performing his duties, then to make a motion. Mr. Frazier made a motion that moving forward no meeting will he or any president of this board attend without first consulting the Board. Mr. Doane seconded the motion, and it passed 4-2.

- Mr. Lady stated that the fence was now up at the clinic.

13. **Executive Session**
The Board then went into executive session to discuss personnel and strategic planning items at 6:51pm.

14. **Action from Executive Session**
The Board came out of executive session at 7:01pm with no action taken.

15. **Adjournment**
Ms. Brosig made a motion to adjourn the meeting at 7:02pm. The motion was seconded by Mrs. Cox and Mr. Doane, with everyone in favor.

Leah Brosig V-Pres. Date Dec 3, 2019