

**CONCHO COUNTY HOSPITAL DISTRICT
MEETING MINUTES**

**STATE OF TEXAS
COUNTY OF CONCHO**

I. Call to Order

The Concho County Hospital Board of Directors met for a special called session in Eden, Texas at the Eden Public Library, Conference Room on Wednesday, October 11, 2023 at 5:30pm.

II. Board of Directors:	Anita Aguilar	President
	Brent Frazier	Vice President
	Donna Magill	Secretary/Treasurer
	Elizabeth Eureste	Member
	Rosa Schreiber	Member
	James Rannefeld	Member

Others Present: Melanie Lozano, Antonio Aguilar, Brandi Gloria, LeaAnn Duwe, Edna Carnine, Paula Duwe, Deborah Robbins, Hazel Medders, Layla Castleberry, Carla Cochran, Victoria Ramirez, Kandy Saiz, Lesa Grumbles and Kathy Falcon

III. Open Forum for Public Comments (limited to 5 minutes each)

Antonio Aguilar and Layla Castleberry made a public comment.

IV. Business Items

A. Swear in Newly Appointed CCH Board Members and Complete Necessary Paperwork

Oath of Office was administered to Rosa Schreiber and James Rannefeld by Donna Magill (Secretary/Treasurer). The new board members completed all necessary paperwork and were welcomed to the Concho County Hospital District Board of Directors.

B. Elect New Board President to fill Officer vacancy

Elizabeth Eureste made a motion to nominate Anita Aguilar as president of the CCH Board of Directors. Brent Frazier seconded the motion. All were in favor.

C. Staff Appointments

Elizabeth Eureste made a motion to approve all staff appointments for Flint Medical Staffing and Radiology Partners that were presented. Donna Magill seconded the motion. Motion carried 6-0.

D. Consider creation of Audit Committee

James Rannefeld, CPA, explained that an audit committee would be beneficial to the hospital by providing insight to the external auditors, accounting staff and management. Elizabeth Eureste made a motion to create an audit committee to include James Rannefeld, Rosa Schreiber and Donna Magill with changes to the

charter suggested by the hospital's attorney. Mr. Frazier seconded the motion with all in favor.

E. Discussion of Retirement Plan Signatory Authority (Letter and Board Resolution to remove Brian Lady and replace with Board members)

Melanie Lozano explained that Brian Lady was the only listed trustee on the John Hancock retirement account and is the only individual who can currently sign on behalf of that account. Brent Frazier made a motion to approve the resolution to remove Brian Lady as the signatory authority for the retirement plan and replace him with the President and Vice President of the CCH Board until a new CEO is hired. Rosa Schreiber seconded the motion. Motion passed 6-0.

V. Pursuant to Texas Government Code Sec. 551.071 and 551.074 the CCH Board will enter into executive session to discuss job offer to potential new CEO candidate, discuss current physician contract and employment

At 5:54pm the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

President Anita Aguilar adjourned executive session and moved into open session at 7:10pm.

VI. Action from Executive Session

Donna Magill made a motion to employ Melissa Wilson with a 1 year contract as CEO of Concho County Hospital. James Rannefeld seconded the motion. All were in favor.

VII. Adjournment

Anita Aguilar adjourned the meeting at 7:12pm.

Anita Aguilar

Date 1-23-2024